

New Submission for the Forward Plan of Decisions

All proposed Key Decisions must be published on the Forward Plan for 28 days before the decision can be made.

Complete all fields and return to the relevant Cabinet Office for Cabinet Member approval.

Title of Decision	Additional short-term staffing for the procurement team
Brief summary of the issue to be decided	Recruitment of 6 temporary staff and drawdown of funding from reserves to cover the associated cost.
Cabinet Member	Cllr Christopher Whitbread
Lead Officer	Nicole Wood
Consultation (who has been or will be consulted, including the public)	
Who will take the decision	Individual Cabinet Member
Date on which or period within which we expect the decision to be taken	No sooner than 28 days after publication
List of documents (submitted to the decision maker for consideration, this must include an Equality Impact Assessment)	Report and associated EqIA

Decision are normally taken in public, if you want this report to be taken in private please contact Democratic Services at the same time as submitting this form to the Cabinet Office.