

Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

12:15	Wednesday, 26 November 2014	C118,
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Quorum: 2

Membership:

Councillor K Bentley	Deputy Leader and Cabinet Member for Economic Growth, Infrastructure and Waste and Recycling
Councillor K Gibbs	UKIP Group
Councillor R Hirst	Cabinet Member for Libraries, Communities and Planning
Councillor E Johnson	Cabinet Member for Highways Maintenance and Small Schemes Delivery
Councillor M Mackrory	Leader of the Liberal Democrat Group

For information about the meeting please ask for:

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Essex County Council

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website:
<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

There is ramped access to the building for wheelchair users and people with mobility disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Induction loop facilities are available in most Meeting Rooms. Specialist head sets are available from Duke Street and E Block Receptions.

The agenda is also available on the Essex County Council website, www.essex.gov.uk. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

Part 1

(During consideration of these items the meeting is likely to be open to the press and public)

		Pages
1	Election of Chairman To elect a Chairman for the meeting	
2	Apologies for Absence	
3	Minutes To approve as a correct record the minutes of the meeting held on 23 September 2014	5 - 6
4	Declarations of Interest To note any declarations of interest to be made by Members	
5	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

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Candidate Interviews

(Exempt under paragraphs 1 and 2 of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual)

To interview candidates for the post of Executive Director for Place Operations

Interview pack to follow

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Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Minutes of a Meeting of the Committee to Determine the Conditions of Employment of Chief and Deputy Chief Officers held at County Hall, Chelmsford, at 12.15pm on 23 September 2014

Present:

Councillors

D Finch	Leader of the Council (Chairman)
K Bobbin	Labour Group
R Gooding	Cabinet Member Education and Lifelong Learning
T Higgins	Liberal Democrat Group
D Madden	Cabinet Member for Families and Children

The following officers were present in support:

Joanna Killian	Chief Executive
Adam Bowles	Director for Human Resources
Terry Osborne	Director for Corporate Law and Assurance (until the candidate interviews commenced)
Judith Dignum	Committee Services Manager (Secretary to the Committee)

1. Minutes

The minutes of the meeting held on 27 May 2014 were agreed as a correct record and signed by the Chairman.

2. Declarations of Interest

There were no declarations of interest.

3. Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

4. Update on the Corporate Management Board

(Exempt under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972)

The Committee considered a report which updated them on the functional alignment of existing Chief Officers following changes to the Corporate

Leadership structure agreed by Cabinet at their meeting on 23rd September 2014 and the process for recruiting to the new posts and seeking approval to an increase in the annual salary for Helen Lincoln.

Resolved:

- a. That the alignment of existing Chief Officers to the roles on the Corporate Leadership Team, be noted.
- b. That the outcome of the job matching exercise that has been undertaken in relation to the existing post of Executive Director for Family Operations and the new post of Executive Director for People Operations which will result in the “slotting” of the existing Director, Helen Lincoln, into the new post of Executive Director for People Operations, be noted.
- c. That the proposed increase in the annual salary for the Executive Director, Family Operations as set out in the report be approved with effect from 1st October 2014.
- d. That the appointment to the post of Executive Director for Place Commissioning will be considered by this committee today and that separate meetings be convened to deal with further appointments arising from the implementation of the changes reported to Cabinet.

The Director for Corporate Law and Assurance and the Secretary to the Committee were not present during consideration of this item of business.

5. Candidate Interviews

(Exempt under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972)

The Committee interviewed a candidate for the post of Executive Director for Place Commissioning. As the result of the interview the Committee agreed to appoint Sonia Davidson-Grant to the Executive Director for Place Commissioning post.

Chairman
26 November 2014