

## Equalities Comprehensive Impact Assessment v3 - Head of service review

Reference: ECIA551863346

Submitted: 13 October 2023 14:36 PM

### Executive summary

**Title of policy / decision:** Drawdown from Transformation Reserve: Provision of property advice in relation to Courtauld Road

**Policy / decision type:** Cabinet Member Action (CMA)

**Overview of policy / decision:** Strategic property advice is required in relation to the leased Tovi site at Courtauld Road, Basildon, to ensure best value for money is achieved from the land upon its hand back to Essex County Council.

Agree to the drawdown of £60,000 from the Waste Reserve to fund the strategic property advice required in relation to the PFI Head-lease site at Courtauld Road, Basildon. The necessary advice, comprising an options appraisal and written report, is due to be procured via call-off from a framework contract during the 2023/24 and 2024/25 financial years at an estimated cost of £40,000 in 2023/24 and £20,000 in 2024/25. Any underspend will be returned to the reserve.

**What outcome(s) are you hoping to achieve?:** Engage a property agent to market the site upon handback from UBB.

Assessment of strategic options for the site will assist in the delivery of the Everyone's Essex strategy commitment regarding "Infrastructure" whereby "We will deliver and maintain high quality infrastructure to improve opportunities for people living in Essex as well as supporting a growing economy and the delivery of new homes and communities by investing in the region of £1 billion by the end of this council."

The assessment of strategic options is part of a wider plan of ECC investment in the site to assist in stimulating growth through increasing the likelihood of industry investment in the site leading to good quality jobs.

**Executive Director responsible for policy / decision:** Mark Ash (Climate, Environment and Customer Services)

**Cabinet Member responsible for policy / decision:** Cllr Peter Schwier (Climate Czar, Environment, Waste Reduction and Recycling)

**Is this a new policy / decision or a change to an existing one?:** New policy / decision

**How will the impact of the policy / decision be monitored and evaluated?:** The necessary advice, comprising an options appraisal and written report, is due to be procured via call-off from a framework contract during the 2023/24 and 2024/25 financial years

**Will this policy / decision impact on:**

**Service users:** No

**Employees:** No

**Wider community or groups of people:** No

**What strategic priorities will this policy / decision support?:** High Quality Environment

**Which strategic priorities does this support? - Environment:** Net zero, Minimise waste

**What geographical areas of Essex will the policy / decision affect?:** Basildon

## **Digital accessibility**

**Is the new or revised policy linked to a digital service (website, system or application)?:** No

## **Equalities - Groups with protected characteristics**

### **Age**

**Nature of impact:** None

### **Disability - learning disability**

**Nature of impact:** None

### **Disability - mental health issues**

**Nature of impact:** None

### **Disability - physical impairment**

**Nature of impact:** None

### **Disability - sensory impairment**

**Nature of impact:** None

### **Sex**

**Nature of impact:** None

### **Gender reassignment**

**Nature of impact:** None

### **Marriage / civil partnership**

**Nature of impact:** None

### **Pregnancy / maternity**

**Nature of impact:** None

### **Race**

**Nature of impact:** None

### **Religion / belief**

**Nature of impact:** None

## **Sexual orientation**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**What actions have already been taken to mitigate any negative impacts?:**

## **Levelling up - Priority areas & cohorts**

**Children and adults with SEND, learning disabilities or mental health conditions (taking an all-age approach)**

**Nature of impact:** None

**Children on Free School Meals**

**Nature of impact:** None

**Working families**

**Nature of impact:** None

**Young adults (16-25 who have not been in education, training or employment for around 6-12 months)**

**Nature of impact:** None

**Residents of Harlow**

**Nature of impact:** None

**Residents of Jaywick and Clacton**

**Nature of impact:** None

**Residents of Harwich**

**Nature of impact:** None

**Residents of Basildon (Town) housing estates**

**Nature of impact:** None

**Residents of Canvey Island**

**Nature of impact:** None

**Residents of Colchester (Town) - Housing Estates**

**Nature of impact:** None

**Residents of Rural North of the Braintree District**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**What actions have already been taken to mitigate any negative impacts?:**

## **Equalities - Inclusion health groups and other priority groups**

### **Refugees / asylum seekers**

**Nature of impact:** None

### **Homeless / rough sleepers**

**Nature of impact:** None

### **People who experience drug and alcohol dependence**

**Nature of impact:** None

### **Offenders / ex-offenders**

**Nature of impact:** None

### **Victims of modern slavery**

**Nature of impact:** None

### **Carers**

**Nature of impact:** None

### **Looked after children / care leavers**

**Nature of impact:** None

### **The armed forces community (serving personnel and their families, veterans, reservists and cadets)**

**Nature of impact:** None

### **People who are unemployed / economically inactive**

**Nature of impact:** None

### **People on low income**

**Nature of impact:** None

### **Sex workers**

**Nature of impact:** None

### **Ethnic minorities**

**Nature of impact:** None

### **Gypsy, Roma, and Traveller communities**

**Nature of impact:** None

## **People with multiple complex needs or multi-morbidities**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**What actions have already been taken to mitigate any negative impacts?:**

## **Equalities - Geographical Groups**

### **People living in areas of high deprivation**

**Nature of impact:** None

### **People living in rural or isolated areas**

**Nature of impact:** None

### **People living in coastal areas**

**Nature of impact:** None

### **People living in urban areas**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**What actions have already been taken to mitigate any negative impacts?:**

## **Families**

### **Family formation (e.g. to become or live as a couple, the ability to live with or apart from children)**

**Nature of impact:** None

### **Families going through key transitions e.g. becoming parents, getting married, fostering or adopting, bereavement, redundancy, new caring responsibilities, onset of a long-term health condition**

**Nature of impact:** None

### **Family members' ability to play a full role in family life, including with respect to parenting and other caring responsibilities**

**Nature of impact:** None

### **Families before, during and after couple separation**

**Nature of impact:** None

## **Families most at risk of deterioration of relationship quality and breakdown**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**What actions have already been taken to mitigate any negative impacts?:**

## **Crime & Disorder**

### **Crime and disorder**

**Nature of impact:** None

### **The misuse of drugs, alcohol and other substances**

**Nature of impact:** None

### **Re-offending**

**Nature of impact:** None

### **Serious violence**

**Nature of impact:** None

**Rationale for assessment, including data used to assess the impact:**

This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact

**(If negative impact assessed) What actions will be undertaken to mitigate negative impacts, including timescales:**

**What actions have already been taken to mitigate any negative impacts?:**

N/A

**How could you strengthen any positive impact(s)?:**

## **Climate**

**Does your decision / policy involve development or re-development of buildings or infrastructure?:** No

**Does your decision / policy take place in, or make use of, existing buildings or infrastructure?:** No

**Does your decision / policy involve elements connected to transport, travel or vehicles? This includes travel needs / requirements of both service users and staff (including staff you're planning to recruit):** No

**Are you undertaking a procurement exercise?:** Yes

**Please confirm for purchase over £100k that you have a carbon reduction plan as part of your procurement:** N/A

**Please list which climate TOMS (Themes, outcomes & measures) you have included in your procurement and the weighting these have been given:** ECC21-26

**Does your decision / policy involve the purchase of goods or materials?:** No

**Will any waste be generated by this decision? This includes waste from construction, waste generated by service users / staff, and waste generated by replacing existing products / materials with new:** No

## **Nature of impact**

**Built Environment / Energy:** None

**Sustainable Transport / Travel:** None

**Waste:** Positive

## **Extent of impact**

**Waste:** Low

**Rationale for assessment, including data used to assess the impact:** This CMA requests funds to complete an options appraisal and written report on an ECC owned site and will have no wider impact.

**What actions have already been taken to mitigate any negative impacts?:**

## **Action plan to address and monitor adverse impacts**

**Does your ECIA indicate that the policy or decision would have a medium or high adverse impact on one or more of the groups / areas identified?:** No

## **Details of person completing the form**

**I confirm that this has been completed based on the best information available and in following ECC guidance:** I confirm that this has been completed based on the best information available and in following ECC guidance

**Date ECIA completed:** 04/10/2023

**Name of person completing the ECIA:** Andrew Goodbourn

**Email address of person completing the ECIA:** andrew.goodbourn@essex.gov.uk

**Your function:** Corporate Services

**Your service area:** TDS

**Your team:** TDS

**Are you submitting this ECIA on behalf of another function, service area or team?:** Yes

**Function:** Climate, Environment and Customer Services

**Service area:**

**Team:**

**Email address of Head of Service:** Jason.Searles@essex.gov.uk