

## **The Essex County Council Lottery – good cause procedure.**

There is no cost to the good cause to participate. Any non-profit group or organisation can apply to be a beneficiary as long as they meet the criteria outlined in the terms and conditions.

Every good cause will be required to complete a registration form via the website to ensure they meet and agree to our terms and conditions.

ECC will review applications before they go live on the lottery site, following the policies and procedures in line with the gambling licence terms and conditions.

### **Key Criteria**

<b>Is it an established organisation or group? (one must be obtained):</b>	
Do they have a registered charity number?	Database search via <a href="#">the charity commission website</a>
Do they have a company number (CIC's)?	Database search <a href="#">via Companies House</a>
Does the organisation have a constitution, or evidence of a board of trustees/ volunteer management committee?	The organisation will need to provide evidence to support the application
Accepted evidence: copy of constitution, community interest statement, details of management committee, details of other regulatory body eg sporting body	

<b>Is the good cause based in Essex? (one must be obtained):</b>	
Do they have a registered address in Essex?	Confirmed via database search above. If it does not match that on the registration form, further clarification is required
The organisation is not registering on a database	The organisation will need to provide further evidence to support eg letterhead

<b>Do they benefit the local community?</b>	
Does the description of services given match that on the database search?	Confirmed via database search
The organisation is not registering on a database	Confirmed via supplied constitution

<b>Are they reputable?</b>
All good causes will be subject to an online search, including social media

Once approved, they will have their own page on the lottery website and a welcome pack will be sent out to them.

## **Terms & Conditions - Good Causes**

We want to enable as many organisations as possible to join the good causes lottery under the The Essex Lottery. As you will be joining under our overall gambling licence (Gambling Act 2005) we have to ensure that organisations meet certain criteria. There is no application fee.

### **Your organisation must:**

- Provide community activities or services within Essex, which are of benefit to the residents of Essex
- Have a formal constitution or set of rules
- Have a bank account requiring at least two unrelated signatories
- Operate with no undue restrictions on membership

### **And be either:**

- A constituted group with a volunteer management committee with a minimum of three unrelated members that meets on a regular basis (at least three times per year)
- A registered charity, with a board of trustees

### **Or:**

- A registered Community Interest Company, and provide copies of your Community Interest Statement, details of the Asset Lock included in your Memorandum and Articles of Association, and a copy of your latest annual community interest report

### **We will not permit applications from:**

- Groups promoting a particular religious, faith or political belief or activity
- A campaign that does not directly relate to the provision of community activities or services within Essex
- Organisations that do not do work within the boundaries of Essex
- Individuals
- Organisations which aim to distribute a profit
- Organisations with no established management committee/board of trustees (unless a CIC)

We are also unable to accept applications that are incomplete.

The council reserves the right to reject any application for any reason without offering an appeals process.

The council will reserve its rights to not accept or cease to licence any organisation with a minimum of 7 days notice for any reason. If fraudulent or illegal activity is suspected cessation will be immediate.