

Essex Countywide Traveller Unit Joint Committee

11:00	Monday, 28 November 2016	Committee Room 2, County Hall, Chelmsford, Essex
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Membership:

Acting Chief Fire Officer Adam Eckley

Superintendent Steve Ditchburn

Cllr Kay Twitchen

Cllr Mark Durham

Cllr Simon Walsh

Cllr Tina Bourne

Cllr Godfrey Isaacs

Cllr Paul Honeywood

Cllr June Lumley

Cllr Richard Bassett

Cllr Susan Barker

Cllr Anne Brown

Cllr Kevin Blake

Cllr Pauline Tolson

For information about the meeting please ask for:

Ian Myers – Senior Committee Officer

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The agenda is also available on the Essex County Council website, www.essex.gov.uk From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

Part 1

(During consideration of these items the meeting is likely to be open to the press and public)

		Pages
1	Welcome and Apologies for Absence	
2	Minutes and Matters Arising To confirm the minutes of the meeting held on 14 July 2016 and matters arising not covered in the agenda	5 - 10
3	Declarations of Interest To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
4	Finance and Audit Report To receive a report from Sarah Broadley, Finance Business Partner	11 - 28
5	ECTU Membership Status To receive an update from Steve Andrews, ECTU Manager	
6	High Level Risk Assessment To receive a report from Steve Andrews, ECTU Manager	29 - 30
7	Operations Performance Update - key issues To receive a report from Steve Andrews, ECTU Manager and Transit Site Update - to receive a report from Paul Ashworth, Business Lead for Delivery Transitions	31 - 50
8	Private Enforcement Proposal Options to be discussed and agree potential for progression	51 - 56
9	Date of Next Meeting To discuss the frequency of future meetings of the Committee	
10	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

11 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.