

**Minutes of a meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held online on Friday 17 April 2020 at 13:15.**

**Present:**

**Members**

Councillor D Finch	Chairman
Councillor D Madden	
Councillor T Ball	
Councillor G Mohindra	(Substitute for Councillor S Barker)
Councillor A Turrell	

The following officers were present in support:

Gavin Jones	Chief Executive
Pam Parkes	Director, Organisational Development and People
Paul Turner	Director, Legal and Assurance
Joanna Boaler	Head of Democracy and Transparency
Alison Woods	Head of People Business Partners and Employment Practice
Emma Tombs	Democratic Services Manager

**1. Election of Chairman**

Having been nominated by Councillor Finch and seconded by Councillor Turrell, and there being no other nominations it was

**Resolved:**

That Councillor D Finch be elected as Chairman for the meeting.

**2. Membership, Apologies, Substitutions and Declarations of Interest.**

The report of Membership, Apologies and Declarations of Interest was received, and substitutions noted.

**3. Minutes: 25 September 2019**

The minutes of the meeting held on 25 September 2019 were approved as a correct record and would be subsequently signed by the Chairman.

**4. Uplift to pay ranges and salaries for Grades A and B (CO/04/20)**

The Chairman advised that this item had been withdrawn.

## 5. Urgent Business

There were no matters of urgent business.

### Exclusion of the Press and Public

Having been moved by Councillor Finch and seconded by Councillor Ball it was

#### Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

## 6. Appointment to the role of Executive Director, Finance and Technology (CO/05/20)

(Press and public excluded)

The Committee considered a report (CO/05/20) by the Chief Executive seeking the Committee's approval of the following recommendations:

- i. Having the role of Executive Director, Finance and Technology a permanent role in the structure, reporting directly to the Chief Executive
- ii. Appointing Nicole Wood to the permanent role of Executive Director, Finance and Technology
- iii. Amending Nicole Wood's salary to the market benchmarked 'rate for the job' for Grade A roles

Having been moved by Councillor Finch and seconded by Councillor Madden it was

#### Resolved:

- i. To have the role of Executive Director, Finance and Technology as a permanent role in the structure, reporting directly to the Chief Executive;
- ii. To appoint Nicole Wood to the permanent role of Executive Director, Finance and Technology, subject to compliance with Employment Procedure Rules; and

- iii. That Nicole Wood's salary would remain at £157,055 owing to the fact the report 4 on the agenda was withdrawn and there will not be an increase in salary of 2% applied to A and B roles.

**7. Urgent Exempt Business**

There were no matters of urgent exempt business.

The meeting closed at 13:30.

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Chairman

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Date