## List of Decisions taken by Officers in Infrastructure Delivery Team Functional Area

To be kept by every Executive Support Officer on behalf of each function. Decisions taken with a value of over £500,000 do not have to be listed here as they can only be taken by an Executive Director and must be the subject of a published report.

Date	Name and Job Title of the Officer taking the decision	Decision taken	<b>Reasons for decision</b> <i>NB: If there is a report</i> <i>which sets out the</i> <i>reasons then please</i> <i>refer to the report i.e.</i> <i>date, title, author</i>	Options considered NB: If there is a report which sets out the reasons then please refer to the report i.e. date, title, author	Any conflict of interests and details of any dispensation granted
November 29 <sup>th</sup> , 2023	Elliot Smith, Head of Infrastructure Delivery and Facilities Management	Additional Works at Wickford Pupil Referral Unit (PRU) (the installation of new ventilation and cooling units within four rooms in the existing building): To approve the total project cost of this scheme and the placing of the project contract with NCC Mechanical Services.	The Wickford PRU project was completed in March 2022. With the building now completed and having been in use for over a year, it has become apparent that some spaces are lacking in the correct ventilation strategy. Sufficient data has now been captured to identify the issues and the solution. The situation has come about because		

design of the project   were carried out   during the very early   stages of the Covid   Pandemic, during the   first lockdown period,   and the novel use of   'Teams' technology to   review and discuss the   details of the project   design was unfamiliar   for all the project team   and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   verefliation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	the prequirement and
were carried out   during the very early   stages of the Covid   Pandemic, during the   first lockdown period,   and the novel use of   'Teams' technology to   review and discuss the   details of the project   design was unfamiliar   for all the project team   and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	the procurement and
during the very early stages of the Covid Pandemic, during the first lockdown period, and the novel use of 'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders. Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
stages of the Covid Pandemic, during the first lockdown period, and the novel use of 'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders. Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
Pandemic, during the first lockdown period, and the novel use of 'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders. Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
first lockdown period, and the novel use of   'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders.   Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
and the novel use of 'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders. Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	-
'Teams' technology to review and discuss the details of the project design was unfamiliar for all the project team and stakeholders.   Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
review and discuss the details of the project design was unfamiliar for all the project team and stakeholders. Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	and the novel use of
details of the project   design was unfamiliar   for all the project team   and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	'Teams' technology to
design was unfamiliar   for all the project team   and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	review and discuss the
for all the project team and stakeholders.   Although the contractor has designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	details of the project
and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	design was unfamiliar
and stakeholders.   Although the   contractor has   designed the building   in accordance with the   documentation   provided at the time, .   it is recognised that   certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	for all the project team
Image: state of the state	and stakeholders.
Image: state of the state	
designed the building in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
in accordance with the documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
documentation provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	
provided at the time, . it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	in accordance with the
it is recognised that certain aspects of the ventilation strategy were miscommunicated between ECC, the end user, and the appointed Contractor.	documentation
certain aspects of the   ventilation strategy   were   miscommunicated   between ECC, the end   user, and the   appointed Contractor.	provided at the time, .
Image: state of the state	it is recognised that
were miscommunicated between ECC, the end user, and the appointed Contractor.	certain aspects of the
miscommunicated between ECC, the end user, and the appointed Contractor.	ventilation strategy
between ECC, the end user, and the appointed Contractor.	were
user, and the appointed Contractor.	miscommunicated
user, and the appointed Contractor.	between ECC, the end
appointed Contractor.	
As a result,	As a result,

	information which may have prevented the overheating of certain rooms is likely to have been missed.	