

**Minutes of a Meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held at County Hall, Chelmsford, at 11.00am on 27 March 2013**

Present:

**Councillors**

Peter	Martin	(Chairman)
Bill	Dick	
Michael	Lager	
Mike	Mackrory	

**1. Apologies for Absence**

Apologies for absence were received on behalf of Councillor David Finch.

**2. Minutes**

The minutes of the meeting held on 19 February 2013 were agreed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

No declarations of interest were made.

**4. Approval for a visit to be undertaken by Members and Officers**

The Committee considered report FTC/04/13 by the Secretary to the Committee detailing an application for five Members and two Officers (details to be finalised after the County Council Elections) to attend the Local Government Association Annual Conference in Manchester from 2-4 July 2013. The application had been endorsed by the Chief Executive and the Section 151 Officer. Peter Fairley, Head of the Cabinet and Leader's Office, was in attendance to present the report and respond to Members' questions.

The Committee expressed the view that the numbers attending were justified by the importance of this particular conference. It was agreed that travel should be arranged as soon as possible to maximise benefit from early booking discounts.

**Resolved:**

That the attendance of Members and Officers at the Local Government Association Annual Conference in Manchester from 2-4 July 2013 be agreed.

The meeting closed at 9:10am.

Chairman

21 May 2013