

Essex HealthWatch Pathfinder Executive Board
Meeting no: 5

Notes of the meeting

9th July 2012,
Committee Room 1, County Hall

Present: Richard Freeman, David Bebb, John Gerrish, Matt Fossey (Vice chair), Tony Wright, Mike Adams (Chair), Andrew Gardner, Leslie Lodge, Maureen Montgomery, Peter Coleing, Janet Coke, Ann Nutt, Wendy Burt, Christian Search, June Warburton, Sam Finch, Brian Mister, Peter Blackman, Andy Payne (Executive Officer, HealthWatch), Duncan Wood (ECC), Tom Nutt (ECC), Kristine Alderman (ecdp) Lucy Taylor, Tony Hopper.
Apologies: Mark Dale, George Howard.

Agenda item	Notes	Actions
1	Welcome and housekeeping. MF agreed to chair, as MA had been running late. It was noted that Caroline Fisk had resigned.	
2	The notes of the last meeting were agreed as a true and accurate record.	
3	Matters arising: MA confirmed that he had responded to the LD partnership. AP provided an update regarding member preferences for project steering groups and other sub groups. All other matters arising were addressed within the substantive items on the agenda.	
4	MF presented the revised recommendations paper for the proxy projects and explained the scoping exercise with partners. RF questioned the evidence provided regarding prostate screen and this was noted. The executive endorsed the recommendations.	
5	Healthwatch Essex: Governance model 1. DW introduced ECC's proposed governance model for Healthwatch, indicating that there had been some disagreement within ECC when this was presented to the Health Overview and Scrutiny Committee. Their main concern was about the complexity of the shareholder model and their wish for more detail on how the public would be engaged. The Executive debated their views on the proposals, including the legal model and incorporation/liability for members, as well as the	AP to arrange Task and finish group sessions, and to produce a terms of reference for the group.

	<p>wider the role of members.</p> <p>MA invited members of the Executive to send comments to him, and suggested the Executive should set up a task and finish group to review the governance and legal form of the company. This group would then feed into the revised scrutiny paper and present recommendations back to the Executive for endorsement. It was agreed that MA would chair the T&F with 5/6 other members. Expressions of interest to join to go to AP.</p> <p>2. TN welcomed Rich Watts from ecdp, who had been commissioned by ECC to conduct research on how Healthwatch might engage effectively with disabled and older people (including, though not exclusively, service users). There was an excellent and stimulating presentation, and discussion. MA suggested that the report needed to inform the operational plan, and should be sent to HW England and to local CCGs.. MA also that rather than have an executive meeting in August, the members meet for a development workshop. The focus would be to discuss further the issues of communication and engagement. This will also support the development of a transition plan from LINKs to Healthwatch.</p> <p>3. Due to time constraints the Executive agreed to move onto the next item.</p>	<p>AP to organise and develop a development day workshop for the executive.</p>
6	<p>DW presented the indicative staffing structure, which ECC was continuing to work on. TN was announced as acting Chief Executive Officer. This was agreed by the Executive.</p>	
7	<p>DW presented the estimated budget HW budget and explained that there was still the issue of carry over of the 2011/12 underspend. This was going through ECC processes and DW would report back to the next executive meeting.</p>	<p>DW to get confirmation of the carry over and amount.</p>
8	<p>AOB: MA sought the endorsement of the Executive to be the nominated representative of Healthwatch on the Health and Wellbeing Board. MA agreed to provide feedback as a standing agenda item. AG reported back on the experience of the sub-group looking at the Health and Wellbeing Strategy Prioritisation exercise. MA summarised the meeting and focused on the next steps, including the work of the T&F group and the development day in August.</p>	
9	<p>Members of the public were then invited to speak</p>	

	and to ask questions. Beryl Wade and Katie Warren spoke regarding the importance of Healthwatch listening and acting. KW also indicated that she was setting up a website to allow people to report their experiences of trauma.	
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