



Essex County Council

# Essex Countywide Traveller Unit Joint Committee

<b>10:00</b>	<b>Tuesday, 20 November 2018</b>	<b>Committee Room 1, County Hall, Chelmsford, CM1 1QH</b>
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**For information about the meeting please ask for:**

Matthew Waldie, Committee Officer

**Telephone:** 033301 34583

**Email:** [matthew.waldie@essex.gov.uk](mailto:matthew.waldie@essex.gov.uk)

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

		<b>Pages</b>
<b>1</b>	<b>Welcome, Membership, Apologies, Substitutions and Declarations of Interest</b>	<b>5 - 5</b>
<b>2</b>	<b>Minutes of 17 May 2018 and matters arising from that meeting not covered in agenda</b>	<b>6 - 11</b>
<b>3</b>	<b>Finance update</b> To receive an update from Lisa Nichols, Finance Business Partner, ECC. (Report attached)	<b>12 - 16</b>
<b>4</b>	<b>High level risk assessment</b> To receive a report from Steve Andrews, ECTU Manager. (Paper attached)	<b>17 - 17</b>
<b>5</b>	<b>Membership Status/Joint Committee renewal</b> To receive a report from Steve Andrews, ECTU Manager.	

**6 Operations Performance update - key issues 18 - 32**

To receive a report from Steve Andrews, ECTU Mana, on key issues, including:

- Health
- Education
- Fire
- Unauthorised encampments

(Paper attached)

**7 ECTU Consultation including ECC Review**

To receive a report from Steve Andrews, ECTU Manager, and Adrian Coggins, Head of Commissioning, Health & Wellbeing.

**8 Meeting Dates in 2019**

To consider meeting dates in 2019.

**9 Urgent Business**

To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

**Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**10 Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

All letters of representation referred to in the reports attached to this agenda are available for inspection. Anyone wishing to see these documents should contact the Officer identified on the front page of the report prior to the date of the meeting.

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## **Agenda item 1**

**Committee:** Essex Countywide Traveller Unit Joint Committee

**Enquiries to:** Matthew Waldie, Democratic Services Officer

### **Membership, Apologies, Substitutions and Declarations of Interest**

#### **Recommendations:**

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

#### **Membership**

(Quorum: 4)

Councillor Sue Lissimore	Chairman
Assistant Chief Fire Officer Dave Bill	
Superintendent Steve Ditchburn	
Councillor Alan Ball	
Councillor Susan Barker	
Councillor Mark Durham	
Councillor Ricki Gadsby	
Councillor Rob Gledhill	
Councillor Paul Honeywood	
Councillor Godfrey Isaacs	
Councillor Michael Lilley	
Councillor Keith Parker	
Councillor Wendy Schmitt	
Councillor Susan Sullivan	
Councillor Mike Webb	

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**Minutes of the meeting of the Essex Countywide Traveller Unit Joint Committee, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Thursday, 17 May 2018****Present:**

Cllr Sue Lissimore (Chairman)	Essex County Council
Cllr Susan Barker	Uttlesford District Council
Cllr Mike Lilley	Colchester Borough Council
Cllr Jo McPherson	Rochford District Council
Cllr Keith Parker	Brentwood Borough Council
Cllr Wendy Schmitt	Braintree District Council
Asst Chief Fire Officer Dave Bill	Essex Fire Service
Chief Inspector Dan Morrissey	Essex Police

**Also present:**

Steve Andrews	Essex County Council
Lisa Nicholls	Essex County Council
Colin Batchelor	Braintree District Council
Suzanne Harris	Office of the Police Fire & Crime Commissioner
Andy Gribben	Essex County Council

- 1 Welcome, apologies for absence and declarations of interest**  
The Chairman welcomed everyone to the meeting and noted that apologies had been received from Cllr Rob Gledhill and Cllr Susan Sullivan. There were no declarations of interest
- 2 Minutes and matters arising**  
The minutes of the meeting held on 15 November 2017 were approved as a correct record and signed by the Chairman, subject to a corrected typographical error.
- 4 Finance update**  
The Committee received a financial report from Lisa Nicholls, Finance Business Partner, ECC.
  - 1. 2017/18 outturn position.** Members noted the improved actual outturn position, primarily due to a combination of a £21,031 underspend on supplies and services (due to a reduced number of unauthorised encampments) and a further £24,458 recovery of income from a one-off payment by Highway Services (due to a high volume of unauthorised encampments on Highways land). Overall, the reserve had moved from a deficit position (£26,462 at closure of

2016/17 accounts) to a surplus of £24,927 at closure of 2017/18 accounts.

2. **Budget for 2018/2019 and future years.** The final budget figure of £19,311 was noted for 2018/19. The proposed budget for 2019/20, of £18,533, was based on a 3% increase in contribution from each District/Borough member (ie £240). Two points were raised:

- In response to the suggestion that the ECC should also pay the increase, it was pointed out that the ECC had made a 30% (£80,000) increased contribution in 2017/18, and that the ECC subsidises the activities of the Unit
- The Fire Service pointed out that it wants to clarify the terms of reference, to be certain that its financial contribution (£24,000) is appropriate, given that its contribution relates to improving safety for travellers rather than paying for legal and bailiff costs. It had committed to pay for 2018/19, but wanted to look at the situation in following years

Having given it further consideration, a **2% increase was agreed by the Committee** (equating to £160). The revised figures would be circulated to members after the meeting. It was pointed out that this should maintain the £70,000 reserve, enabling the Unit to deal more effectively with changing circumstances.

#### 4 **Membership status**

Mr Andrews reported no change in the membership of the Joint Committee, with all but three authorities signed up. He added that the agreement was due to be renewed in 2019, and some changes might take place then

#### 5 **High level risk assessment**

Mr Andrews noted that there had been no further developments. The Committee noted the report.

#### 6 **Operations performance update - key issues**

The Committee received an update from Steve Andrews.

It was noted that the period covered began in November 2017.

Fire safety:

- A promotion based on the 12 tips of Christmas Fire Safety was launched, with an A3 poster in all site offices and A4 flyers given out to 250 families. Much use of graphic material, which usually goes down well with the travelling community
- Safety fire awareness training was given at Crays Hill Primary School. Some of the older children showed an unhealthy interest in playing with fireworks, so this will be referred back to EFRS, with a view to giving further training

- The Fire Safety performance figures were noted
- Six Health and Fire Safety Days are planned. They will be held in spring and summer, at different sites across the County.

#### Public Health:

- The Essex Traveller Health Needs Assessment was published in February 2018 and has a number of recommendations, relating to increasing awareness of healthy lifestyle, ways of providing access to information, encouraging the use of NHS services, considering ways to focus on children's health, encouraging awareness and collaboration between professionals, raising the priority of good health for Travellers among those bodies working with them, and developing a work strand relating to Traveller health outcomes. These will be taken and turned into objectives in due course
- Mr Andrews demonstrated how two health campaign posters (relating to smear tests and smoking) had been modified to increase their impact on the Traveller community
- Certain statistics in respect of a number of medical initiatives were noted. In response to a concern expressed at the vulnerability of the Traveller community to outbreaks of diseases such as measles, Mr Andrews confirmed that efforts were ongoing to raise levels of immunisation. He **agreed** to check whether anything had become of the suggestion that Travellers might be able to take some medical records with them
- He also **agreed** to consider inviting some expertise on immunisation to the Health and Fire Safety Days.

#### Education:

- Work continues on facilitating access for children to education, from pre-school to apprenticeships and vocational training
- In response to a query on a consultation about home schooling, and how that would relate to the Traveller community, Mr Andrews stated he had no further knowledge on this as yet, but **agreed** to follow this up after the meeting.

#### Unauthorised encampments

- Final numbers for the 2017/18 season were almost at the previous year's level. Numbers are still low this year to date but are expected to rise after the Bank Holiday
- The Unauthorised Encampments performance figures were noted. In response to a request from the Chairman, Mr Andrews explained the terminology used to members. A Section 77/8 is the local authority power used to repossess land; it goes through the magistrates' courts, has a seven-day turnaround and can only be used by Local Authorities. Part 55 is the civil option, which goes through the County Court and can take three weeks or more to get



the court order. Section 61 is the Police emergency power and requires no authorisation from the courts

- The seven-day target was particularly noted
- A discussion ensued about the practicalities of dealing with unauthorised encampments. Chief Inspector Morrissey pointed out that the team were now well briefed on the legal requirements and ready to respond quickly. Also, a Silver Commander can be contacted at any time for assistance

#### Communication

- It was noted that the main route of communication, namely the Single Point of Contact (SPOC) through all information flows, had been getting increasingly diluted; there will be a review of this situation shortly, to enable ECTU to reinstate this approach
- The chairman informed members that it had not proved possible to provide a draft generic letter that councillors could circulate when an illegal encampment was set up in their area; she pointed out that members would have to produce their own wording

#### Website

- The website now had two shorter URLs, to make it easier to access; live links would be uploaded and it was suggested that the districts' own websites should include a link to the ECC website. It was also suggested that ECTU's successes and good turnaround times might also be included on its website

#### Training

- A number of sessions and events delivered by ECTU since November were noted.

## 7

### **Transit site update including GTAA impact**

The chairman reported on her visit, accompanied by Cllr Gadsby and Mr Andrews, to the transit site at South Mimms (the nearest to Essex). It had been an interesting experience. The site was clean and well run but rather bleak.

She reminded members that having a transit site in Essex would enable illegal encampments to be moved on more quickly across the whole of Essex (barring Southend and Thurrock); but one district would have to take the hit for the whole of the county. Considerable time had been taken trying to establish a suitable site but none had been found so far.

It was also pointed out to members that having a transit site is a requirement for Essex, and one that opens up the potential use of further Police powers Section 62a, legislation to facilitate the removal of illegal

encampments. It would also help ECTU to keep track of certain families in respect of immunisation, health checks, etc.

A transit camp would need to be owned and run by Essex County Council to be effective, as its legislative impact would stretch across the whole county. Its very existence should strengthen Essex's hand in respect of other level one authorities. A crucial factor would be good and appropriate management of the site. It was not thought practicable to designate part of an existing permanent site as a transit site.

Several views were expressed by members on the potential benefits or drawbacks of having such a site, but the chairman confirmed that its greatest benefit would be the legal leverage it would give the authority. She emphasised the need for all the local authorities to consider a possible location.

#### **8 Police/GTRET update**

Chief Inspector Morrissey gave a brief update, reminding members that the flying squad, comprising four constables and a sergeant, works across the county, seven days a week, from 8.00am to 10.00pm. The squad now has a drone, which can be used to follow up on intelligence on fly-tipping, for example, and members of the public were encouraged to contact the team, should they witness what they believed to be illegal activity. CI Morrissey also drew members' attention to recent arrests made in respect of hare coursing in the north of the county.

#### **9 ECTU consultation**

Mr Andrews gave a brief update, drawing attention to a few points under the core questions:

- Service delivery – not an appetite to deliver something new – business as usual, at present levels; but with more information sharing.
- Resourcing – no appetite to deliver more, but an acceptance that higher contributions might be needed to maintain the service
- Communications – desire for stronger web presence; but also not for more promotion of ECTU brand externally
- Co-ordination role – some feeling that ECTU could take more of a co-ordinating role
- External/other opportunities – any opportunity of revenue production, to offset the costs of the operations, would be welcome

Mr Andrews pointed out that the resourcing of the Unit reflected a balanced approach to traveller issues, as two officers specialised in illegal encampments and three with health and education, but Fire Safety issues were covered by all 5, plus the site management team.

In response to the suggestion that the Unit might support private landowners with illegal encampments, Mr Andrews pointed out that this has previously been suggested and rejected. Private land owners do not have

the same duties/constraints that Local Authorities have, hence if acting independently could repossess their land far quicker. ECTU would still have to take the same route as on local authority land with the required welfare checks/7 day turn around.

**10 Government consultation**

The County Council will be making a submission. Mr Andrews pointed out that the ECTU's expertise lies in unauthorised encampments, but there were other issues, ie aggravated trespass, planning and injunctions, about which it knows less, so the districts were invited to contribute.

The Office of the Police, Fire & Crime Commissioner for Essex asked to be copied in on responses, so they could use these responses to inform their own.

Given the tight timetable for responses, it was **agreed** that a reminder should be circulated to all ECTU members soon after the meeting. [*All members were contacted the following day.*]

**11 Date of next meeting**

The next meeting will take place at 10.00am on Tuesday 20 November 2018, at County Hall, Chelmsford.

There being no further business the meeting closed at 4.22pm

**Chairman**

**Essex County Wide Traveller Unit  
Operations Board 6 November 2018**

**Report by Lisa Nicholls, Management Accountant  
Finance Report for the Essex County Wide Traveller Unit**

**Enquiries to Lisa Nicholls,  
ECC Place Management Accountant  
Tel: 03330 131904**

<b>Purpose</b>	
1.	To note the financial update for the six months to 30 September 2018
2.	To note recommendations for the budget for 2019/20 and 2020/21
3.	To note recommendations for the membership fees for 2019/20

## 1. Financial update – current position

	2018/19 Budget	Actuals to 30th Sept 2018	Budget Remaining	Forecast Outturn	Forecast variance
<b>Expenditure:</b>					
<b>Employees</b>	£248,711	£122,494	£126,217	£258,787	£10,076
<b>Supplies &amp; Services</b>	£107,535	£49,876	£57,659	£118,385	£10,850
<b>Transport &amp; Mileage</b>	£20,637	£11,007	£9,630	£20,757	£120
<b>Gross Expenditure</b>	<b>£376,883</b>	<b>£183,378</b>	<b>£193,506</b>	<b>£397,930</b>	<b>£21,047</b>
<b>Income:</b>					
<b>Partner Contributions</b>	-£396,194	-£289,324	-£106,870	-£396,194	£0
<b>Gross Income</b>	<b>-£396,194</b>	<b>-£289,324</b>	<b>-£106,870</b>	<b>-£396,194</b>	<b>£0</b>
<b>Forecast (Surplus) /Deficit</b>	<b>-£19,311</b>			<b>£1,736</b>	

1.1 The 2018/19 budget was based anticipating an approval to increase District, Borough Fees and Unitary fees from £7,756 in 2017/18 to £7,989 in 2018/19.

1.2 Essex County Councils anticipated contribution to the ECTU is £284,480 across internal partners.

1.3 Invoices to all members will be raised in November / December 2018

1.4 The opening reserve balance as at 1<sup>st</sup> April 2018 was a surplus of £24,927.

1.5 The 2018/19 forecast is a deficit of £21,047. Legal costs to 30<sup>th</sup> September were £15,464 and remains the largest unknown element affecting the position reported. The staffing forecast outturn appears high to the actuals to date but it is not expected to exceed budget in March 2019.

## 2. Proposed Budgets for 2019/20 and 2020/21

	2017/18	2017/18	2018/19	2019/20	2020/21 (to be discussed)
	Budget	Actuals	Budget	Draft Budget	
<b>Expenditure:</b>					
<b>Employees</b>	£248,711	£253,602	£248,711	£251,198	£253,710
<b>Supplies &amp; Services</b>	£104,403	£83,372	£107,535	£110,868	£110,968
<b>Transport &amp; Mileage</b>	£20,233	£20,750	£20,637	£21,277	£21,679
<b>Gross Expenditure</b>	<b>£373,347</b>	<b>£357,724</b>	<b>£376,882</b>	<b>£383,343</b>	<b>£386,357</b>
<b>Income:</b>					
<b>Partner Contributions</b>	-£384,655	-£409,113	-£396,194	-£397,268	-£397,268
<b>Gross Income</b>	<b>-£384,655</b>	<b>-£409,113</b>	<b>-£396,194</b>	<b>-£397,268</b>	<b>-£397,268</b>
<b>Net Expenditure (Surplus) / Deficit</b>	<b>-£11,308</b>	<b>-£51,389</b>	<b>-£19,311</b>	<b>-£13,925</b>	<b>-£10,911</b>

2.1 The 2019/20 budget includes an assumed annual inflation on employee costs of 1%, however, this is subject to review following the ECC Pay & Grade policy.

2.2 The Supplies & Services and Transport budget includes an assumed annual inflation of 3.1% (RPI).

2.3 The Partnership Contributions budget assumes an inflationary increase of 2%, applied to Districts, Boroughs and Unitary membership fees.

### 3. Membership Fees

3.1 It was agreed at the Joint Committee meeting held in May 2018 that a 2% increase would be applied to the 2019/20 District, Borough & Unitary fees. The increases are outlined below:

Organisation	2017/18 Fee	2018/19 Fee	2019/20 Fee
<b>Essex County Council:</b>			
<b>ECC - Gypsy &amp; Traveller</b>	£195,406	£201,268	£201,268
<b>ECC - Highways</b>	£7,756	£7,989	£7,989
<b>Public Health</b>	£57,520	£59,246	£59,246
<b>Essex Property &amp; Facilities</b>	£7,756	£7,989	£7,989
<b>Country Parks</b>	£7,756	£7,989	£7,989
<b>Total ECC</b>	<b>£276,194</b>	<b>£284,480</b>	<b>£284,481</b>
Percentage contribution			71%
<b>Essex Fire and Rescue</b>	<b>£23,148</b>	<b>£23,148</b>	<b>£23,148</b>
Percentage contribution			6%
<b>Districts / Boroughs &amp; Unitary:</b>			
<b>Uttlesford District Council</b>	£7,756	£7,989	£8,149
<b>Thurrock Council</b>	£7,756	£7,989	£8,149
<b>Rochford District Council</b>	£7,756	£7,989	£8,149
<b>Maldon District Council</b>	£7,756	£7,989	£8,149
<b>Colchester Borough Council</b>	£7,756	£7,989	£8,149
<b>Tendring District Council</b>	£7,756	£7,989	£8,149
<b>Basildon Borough Council</b>	£7,756	£7,989	£8,149
<b>Castlepoint Borough Council</b>	£7,756	£7,989	£8,149
<b>Braintree District Council</b>	£7,756	£7,989	£8,149
<b>Brentwood Borough Council</b>	£7,756	£7,989	£8,149
<b>Chelmsford District Council</b>	£7,756	£7,989	£8,149
<b>Total</b>	<b>£85,312</b>	<b>£87,875</b>	<b>£89,639</b>
<b>Districts/Boroughs/Unitary</b>			
Percentage contribution per District/Boroughs/Unitary			2%
<b>Total Subscriptions</b>	<b>£384,654</b>	<b>£395,503</b>	<b>£397,268</b>

3.2 Balances are required to protect the Joint Committee from a significant event(s) which would have a significant effect such as the loss of revenues or a sudden increase in expenditure. It is difficult to accurately predict such occurrences however; legal fees continue to be high. Ideally, reserves should be sufficient to cover 3 months of operating costs, which equates to approximately £94,000. Current reserve levels are therefore not sufficient.

3.3 The predicted reserves assuming expenditure levels remain relatively static is shown below:

Balance Sheet: General Balance	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
<b>Opening Balance (Credit)</b>	£26,462	-£24,927	-£44,238	-£58,163
<b>Current Year Net Expenditure (Surplus) / Deficit</b>	-£51,389	-£19,311	-£13,925	-£10,911
<b>Closing Balance (Surplus) / Deficit</b>	-£24,927	-£44,238	-£58,163	-£69,074



## BUSINESS RISK ASSESSMENT

RISK ASSESSMENT COMPLETED

DATE

Reviewed and updated November 2018

FUNCTION / SERVICE / TEAM formal commitment

PROJECT / PROGRAMME (if applic Joint Committee high level risks

Risk No.	Details of Risk Event	Cause / Triggers	Impact / Consequences	Review period	Current Assessment of Risk			Risk Owner	Mitigation Approach	Mitigating Actions / Controls	Review period	Control Owner	Controlled Assessment of Risk		
					Current controls in place				Treat Tolerate Transfer Terminate				With ALL controls in place		
					Impact	Likelihood	Risk Rating					Impact	Likelihood	Risk Rating	
1	Unable to deliver on partner outcomes.	Demand for service outstrips resource including business support, and outreach.	Partners withdraw from service		4	4	16	SA	Treat	Ensure additional resource is funded/recruited if req Prioritise and reduce service levels in liaison with partners		SA SA	3	1	3
2	Insufficient funding to deliver service	High demand on chargeable resource legal and external agencies	Part or all of the service will stop delivering		6	2	12	SA	Treat	Ensure resource available to manage encampments and where possible negotiate departures Access reserve where necessary Seek additional member contribution to offset increased costs where necessary Secure new partners		SA Partners SA SA	4	2	8
3	ECTU perceived as not delivering expected service by stakeholders, lack of robust controls by ECTU.	Politicians / members of the public do not understand the service provided by ECTU and powers available to us.	Reputation loss, pressure for partners to break away. Service is no longer viable		5	3	15	SA	Treat	Inform members of service/regular comms and unit and cultural awareness training Ensure SPOCs are informed to help manage expectations of stakeholders Comms strategy/press releases for wider stakeholders Potential development of service for private landowners Ensure robust administration of powers via process/audit		SA SA SA SA SA	4	1	4
4	Negative public / member opinion of the Gypsy/Traveller Community based on the publicity/actions of the minority, is applied to the community as a whole	Negative behaviour of small number of Traveller families receiving high profile attention. The majority of the Traveller population who are normal law abiding residents, are not considered.	Increase tensions, Travelling families treated unfairly, encourages negative behaviours		5	3	15	SA	Treat	Education of Members, public on the true picture and culture Good news stories in the media Improved web site/information resource for general access Address ill informed / derogatory / racist comments / communications quickly, honestly and robustly		SA SA SA SA	3	3	9
5	Insufficient partner buy in/funding to deliver service	Partners choose not to renew continue with their membership of the unit from April 2019	Service levels reduce or unit ceases to be viable		6	3	18	SA	Treat	Ensure commitment to sign up to a new 3 year agreement prior to expiry of existing agreement in March 2019 Reduce resource/service levels to match any change in partner buy in/participation		SA SA	3	1	3

# **ESSEX COUNTYWIDE TRAVELLER UNIT: Operations/Performance Update – 20th November 2018**



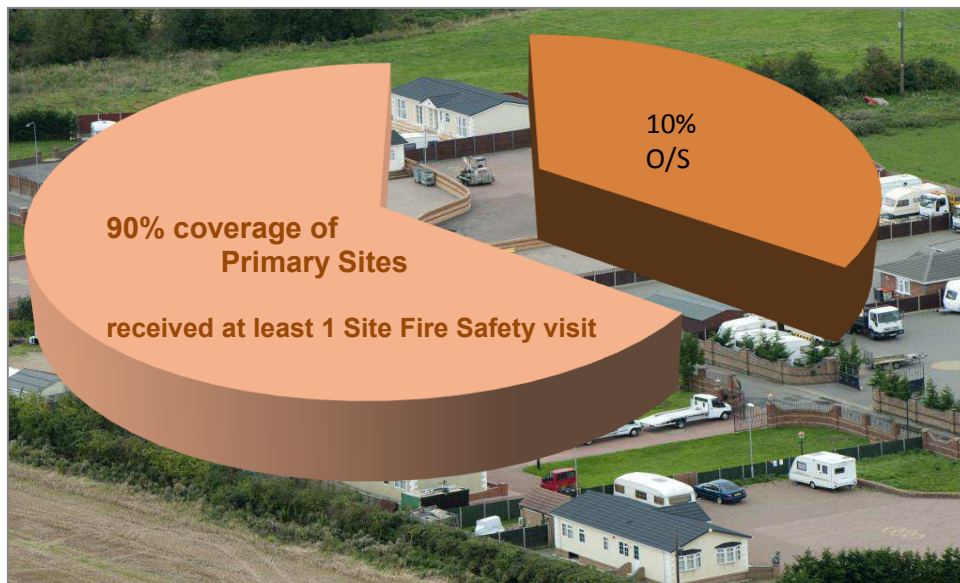
## **Current performance**

### **Fire Safety**



## **Site Fire Safety Visits**

Coverage since inception – October 2012.



Primary sites are either individual sites, or a small geographic area with multiple secondary sites ie Lower Park Road, Wickford is recorded as a primary site, but there are 6 separately owned sites/plots in Lower Park Road, which we record as secondary sites. We have 194 primary sites recorded with 175 in receipt of at least one visit.

Taking the secondary sites into consideration, we have the number of potential sites increasing to 266, hence current coverage to date is 65%

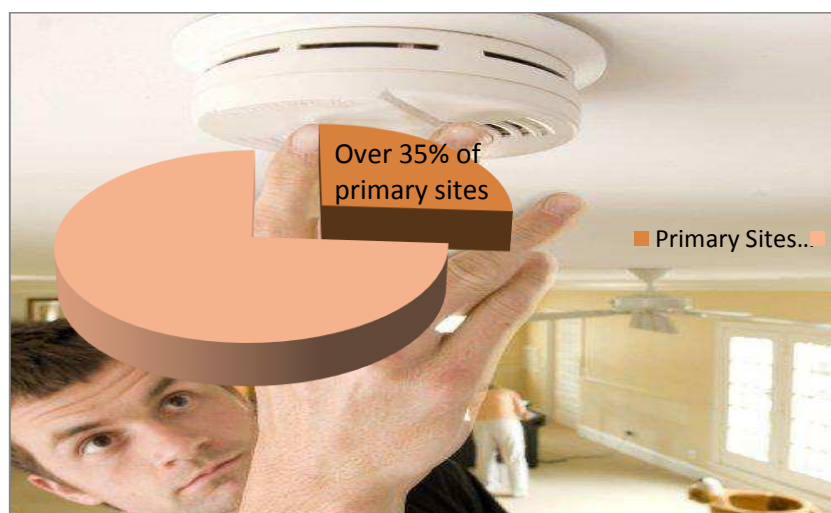


Due to the transient nature of the community, and every changing environment on the site, repeat visits are often required/made, and to date there been:-

**250 site fire safety visits completed**

## Home Fire Safety Visits

Coverage since inception – October 2012 - Home Fire Safety Visits have been delivered to homes in over 35% of the primary sites.



There is no definitive number of the total potential homes to further equate coverage, but estimating 400 possible homes gives a coverage of 67. We have delivered a total of

**390 Home Fire Safety Visits across Essex**

**And issued a total of**



**Smoke Alarms**

Spring / Summer are traditionally the quieter period in terms of delivery of home fire safety visits, however over 60 have been delivered since the previous report in May 2018.

## **Site Health and Fire Safety Events**

Fire safety was the main focus of the 2018 on site events taking place over the Spring/Summer Period across 6 sites – 3 private and 3 local authority.

Overall we engaged with 70 children/young people and adults regarding fire safety on site and in the caravans. We have rolled out the approach reported at the last meeting when delivering advice at Crays Hill School, targeting the children, making it visual and fun.

The recommended fire distance between caravans was given a real life demonstration.




The packs provided to the children covered the major fire safety points but were interactive, with the chance to colour in, but more importantly, at the end of the session, to write down what they had learnt.

A particularly encouraging aspect was that some children who had enjoyed the experience in previous years, had remembered the key point they had previously learnt.





Examples of the children's work on remembering some of the key issues.





What I have learned about Fire Safety

1. Do not leave your phone on charge on your bed.
2. check your fire alarm once a month.
3. Do not have too many things charging.
4. don't go back for your favourite toys.
5. If your clothes are on fire roll around until it stops.
6. get out of the window.
7. Do not play with matches and lighters.
8. touch door if hot jump out of the window.

Name  (O)


Age 


Site 




What I have learned about Fire Safety

1. Keep caravans at least 6 meters apart.
2. Never leave a candle unattended.
3. Never charge your electronics over night as it could cause a fire.
4. If your clothes are flammable stop, drop and roll.
5. If you see a fire call the fire brigade.
6. Caravans can spread fire very quickly.
7. Smoke is very strong so block your nose and mouth.
8. When you see a fire wake everybody and get away.

Name 

Age 

Site 

## Fire Safety - Performance

Objective	Scope	Target measure	Target	Timescale / Report period	Total for report period	Performance to date	Time scale
<b>Home fire safety Visit</b>	Approx 400 homes	% of total homes	70%	April 18 to Oct 18	<b>61</b>	<b>67%</b>	Mar 19
<b>Smoke Alarms issue</b>	Approx 400 homes plus roadside	% of complete HFSV	70%	April 18 to Oct 18	<b>26</b>	<b>77%</b>	Mar 19
<b>Site Fire Safety Visits</b>	<i>Approx 206 Sites*</i>	% of total sites	75%	April 18 to Oct 18	<b>3</b>	<b>90%</b>	Mar 19
<b>Provide settled sites data Sheets</b>	<i>Approx 206 Sites*</i>	% of total sites	50%	April 18 to Oct 18	<b>0 – 127 delivered previously</b>	<b>62%</b>	Mar 19
<b>No campaigns this period</b>	County wide	% of total Homes		April 18 to Oct 18	<b>Health and Safety Days x 6</b>		Ongoing
* Site count 206 – based on primary site model.							

## Public Health



We are continuing to work to the original performance measures, but also continue to utilise national campaigns to deliver on these outcomes.

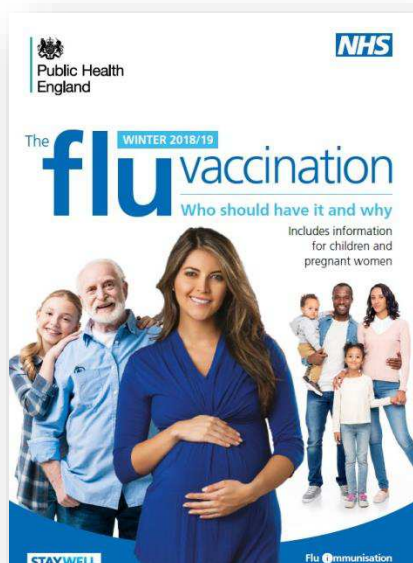
Recent and ongoing campaigns include:-

### Call 111

### What's in your drink

### Stoptober

## Flu Jabs



## Diabetes awareness.



**Sandiacres Bus** – through working with the Family and Wellbeing Hub and Youth Service we now have an outreach bus commencing visits to the site. Residents made suggestions for the the type of support/services they would like delivered, and as a result there will be first aid training sessions delivered. There overarching objective of the bus will be to:-

- Increase communication and build relationship between the families on site and Health and Wellbeing Services.
- Increase positive health outcomes for the families on site.
- Provide positive activities for the children on site through play in a safe a structured environment.
- Through activities such as book sharing, singing and conversation, improve and encourage speech and language development.

The first session occurred on the 4<sup>th</sup> October.

**Oral health** – in addition to signposting/facilitating registrations with Dentist, we are also working with Melanie Pomphrett – the Oral Health Improvement Manager for Essex re alternative options to access dental treatment. Melanie will also deliver an oral health session on the above bus, which we hope to role out to other sites.

## Health and Safety events

As per the Fire report, 2018 on site events took place over the Spring/Summer Period across 6 sites – 3 private and 3 local authority. In addition to the Fire Safety, the events offered basic health and wellbeing services/signposting covering:-



- Blood pressure monitoring
- Fire safety
- Emergency First aid training
- lifestyle advice
- Smoking cessation
- Weight management

Over 40 people had their **blood pressure checked** across all events. There were a number of immediate referrals to the GP based on outcome. Other discussions took place around lifestyle, health eating as a result of the blood pressure checks.



Over 55 people took advantage of the **First Aid Training**, which was targeted at both children and adults, and included addressing choking, CPR and using a defibrillator as well as potential injuries around use of knives, chainsaws/power tools.

Health									
Objective	Sub objective	Scope	Target measure	Target	Timescale / Report period	Performance at previous reporting period	Performance for Report period *	Time scale	Comments
Signposted to received primary Immunisation		Unknown	No.	50	April 18 to October 18	0	31	Mar 19	Total 31
Signposted to receive the flu jabs		Unknown	No.	150	April 18 to October 18	0	192	Mar 19	Total 192
Number confirmed/assisted to register with GP	Permanent	Unknown	No	40	April 18 to October 18	52	34	Mar 19	Total 77
	Temporary	Unknown	No	na	October 18	0	0	Mar 19	Total 0
Number confirmed/assisted to register with Dentist	Permanent	Unknown	No.	50	April 18 to October 18	18	9	Mar 19	Total 26
	Temporary		No.	na	October 18	0	0	Mar 19	
Identified Long Term Condition		Unknown	No.	25	April 18 to October 18	3	0	Mar 19	Total 3

Health cont.									
Objective	Sub objective	Scope	Target measure	Target	Timescale / Report period	Performance at previous reporting period	Performance for Report period	Time scale	Comments
Number referred to stop smoking/alcohol and healthy eating, and Child Safety etc		Unknown	No.	50	April 18 to October 18	37	44	Mar 19	Total 81
Ad hoc Campaigns –									
111		Unknown	No.	na		0	202	Mar 19	Total 191
Stoptober		Unknown	No.	na	April 18 to October 18	0	192	Mar 19	Total 181
Diabetes Awareness		Unknown	No.	na		0	28	Mar 19	Total 28

There is a lot of support/signposting carried out by the outreach team which is not reflected in the above reporting, including direct support to Health Visitors, referrals for specialist support ie Speech and Language , direct support in making and attending medical appointments, mental health referrals, support in obtaining disability aids etc.



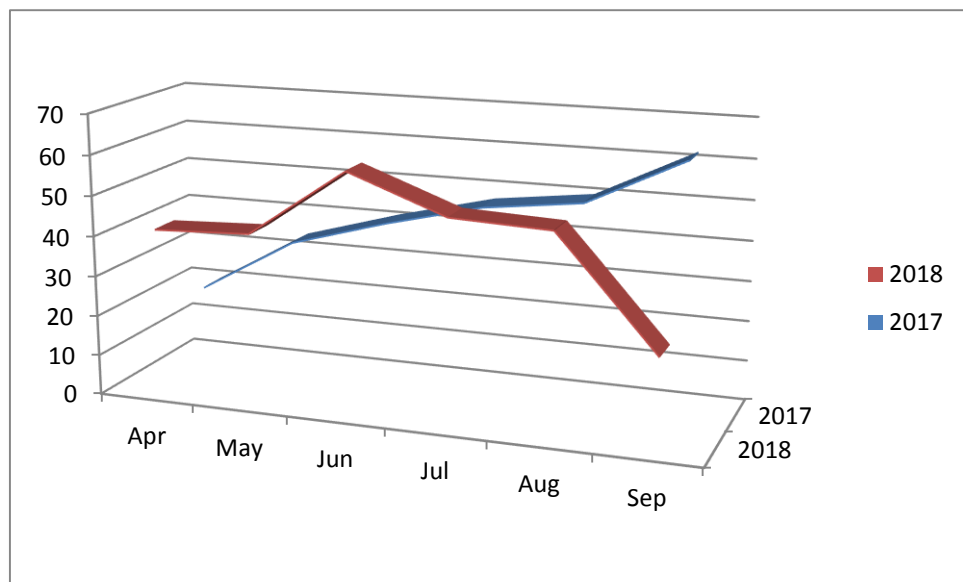
## Education

Education								
Objectives	Scope	Target measure	Target	Timescale / Report period	Performance at previous reporting period	Performance for Report period	Time scale	Comments
Number of Children supported into pre-school /school 2 – 16	unknown	No.	150	April 18 to Oct 18	99	162	Mar 19	<b>Total 211</b>
Number of children transferring from primary to secondary	unknown	No.	15	April 18 to Oct 18	14	0	Mar 19	<b>Total 0</b>
Number of young adults supported into further education	unknown	No.	15	April 18 to Oct 18	2	19	Mar 19	<b>Total 17</b>
Number of transport applications Supported	unknown	No.	40	April 18 to Oct 18	22	<b>82</b>	Mar 19	<b>Total 88</b>
Number of 2 year olds funded applications supported	unknown	No.	40	April 18 to Oct 18	0	<b>2</b>	Mar 19	<b>Total 2</b>

There is a lot of additional work that goes on around education in terms of supporting meetings at schools, supporting with uniform issues, bullying issues, attendance meetings and home education.

## Unauthorised encampments

At the start of the reporting period we were experiencing above average for the seasonal norms, which continued through to July / August.



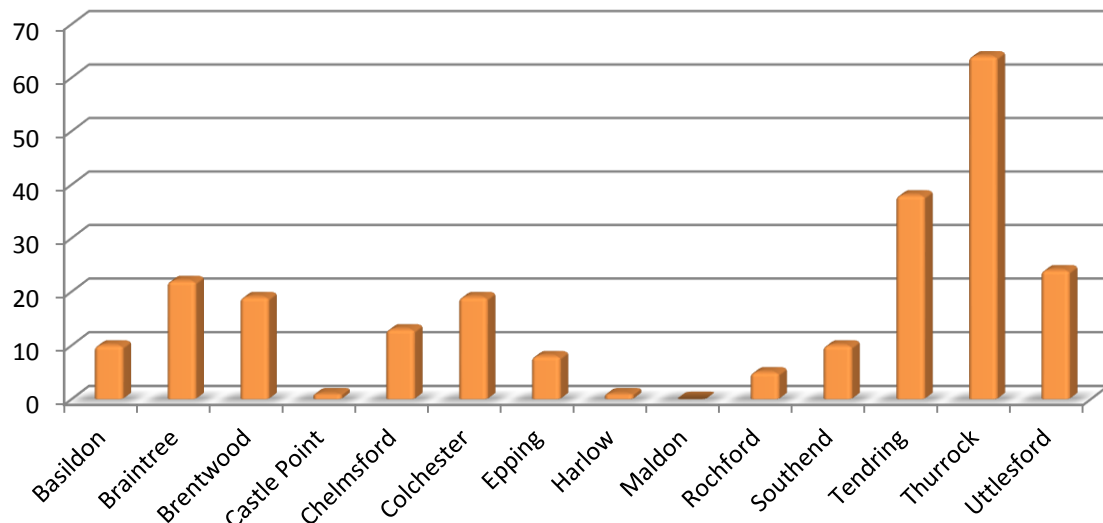
We have, however, seen significant reduction in September with only 22 encampments recorded as opposed to the 62 experienced in the same month in the previous year.

In terms of overall number for the period April to September 2018 we are showing a reduction in the total recorded encampments of 15% based on the same period for 2017. Obviously trends can quickly change if a group move into the area, but at the time of this report we only have 1 live encampment.

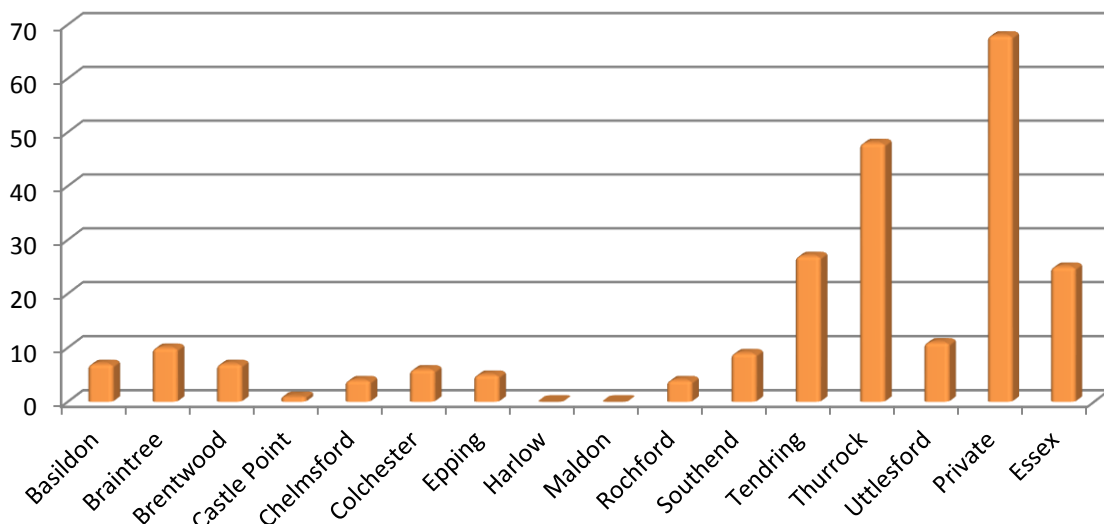
The following charts show UE activity:-

- by district which will include Highways and Private encampments under the district heading
- by Land Owner

### Total Reported Encampments By District April to Sept 2018



### Total Reported Encampments By Land Owner Apr to Sept 2018



### Injunctions

Basildon are in the process of applying for the full injunction following the interim injunction granted.

Thurrock are currently working on an application for their own injunction.

Unauthorised Encampments - Performance						
Objective	sub	Measure	Target	Timescale	Outcome	Comments
UE visited within 1 working day		%	97%	May 18 to Sept 18	99%	2 of the 48 encampments fell outside of target over Christmas.
Encampments resolved through	Negotiated	%	40%		21%	
	Courts	%	60%		51%	
Totals	Section 77/8 Part 55 Section 61 Negotiated	65. 0 13 32	Data Only			
s77's complete within 10 working days		%	100%		100%	
s77's complete within 7 working days		%	90%		94%	
% of encampments where ECTU are involved		%	NA		75%	
Number of encampments	Partner	129	NA			
	Non-partner	14	NA			
	Private	53.	NA			

## **ECTU Consultation on Future Direction**

Final responses received from

Essex Fire and Rescue Service

Braintree, Castle Point, Chelmsford, Colchester, Rochford, Tendring,  
Uttlesford. Thurrock and Essex Police.

The core questions were grouped under:-

- Service delivery
- Resourcing/contribution
- Communications
- Co-ordination Role
- External/other opportunities.

As previously reported, there is minimal appetite for significant change to the existing operational delivery set up. A final report will be available for presentation at the Joint Committee.