

Essex Pension Fund Investment Steering Committee	ISC 05
Date: 30 November 2022	

Schedule of Future Meetings and Events

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

This Report requires a decision

Executive Summary

This report notifies Members that the previously agreed ISC Meeting date for February 2024 needs to be changed due to the publication of the school term time calendar.

In addition, Members are being reminded of the forthcoming Training Day.

1. Purpose of the Report

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.

2. Recommendation

- 2.1 That the Committee **agree** the proposed date change for the February 2024 meeting as detailed in Section 6.
- 2.2 That the Committee note the content of the report.

3. Background

- 3.1 The Committee were made aware, at their meeting on 27 November 2019, that future meetings and events would be brought to each meeting to ensure, where applicable, these will be authorised according to internal Essex County Council (ECC) processes, formerly known as the Foreign Travel Committee.

4. Upcoming Event(s)

- 4.1 Fund Officers will continue to ensure a review of the advertised Conferences/Seminars is carried out in line with the Knowledge and Skills Strategy taking into consideration individual's Training Needs Analysis and the Fund's carbon footprint, will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.2 The Compliance Team have been made aware of the below detailed upcoming event for the Committee to consider:

External Training Events	
LGC Investment Seminar Carden Park	Thursday 30 and Friday 31 March 2023 Agenda to follow

5. Schedule of Meetings

- 5.1 The schedule of meetings agreed for the remaining of the municipal year 2022/23 are as follows:

Investment Steering Committee	
Wednesday 22 February 2023	10:00 – 13:00

Training Days	
Responsible Investment Workshop	Wednesday 18 January 12:30 to 17:00

6. 2023/24 Schedule of Future Meetings

- 6.1 At the 23 February 2022 meeting, the Committee agreed the ISC schedule of future meetings for 2023/24. Members were made aware at the time that the planned date for February may need to be reviewed once the 2023/24 School Term calendar had been published. The selected date has fallen within the February 2024 half term and it is therefore recommended that this date is changed:

Investment Steering Committee		
<i>Previously Agreed as:</i> Wednesday 21 February 2024	<i>Recommended as:</i> Wednesday 27 February 2024	10am – 1pm (to be agreed)

7. Finance and Resources Implications

- 7.1 If an event cost more than £500 for one member or £1,000 in total, then prior approval for any travel is compulsory by ECC.

8. Background Papers

- 8.1 Schedule of Future Meetings and Events, ISC 06, 12 October 2022.
- 8.2 Schedule of Future Meetings and Events, ISC 06, 23 February 2022.