

Minutes of a Meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held at County Hall, Chelmsford, at 11:00am on 20 October 2015

Present:

Councillor

David	Finch	Chairman
Michael	Danvers	
Mike	Mackrory	
Dick	Madden	
Simon	Walsh	

1. Minutes

The minutes of the meeting held on 22 September 2015 were agreed as a correct record and signed by the Chairman.

2. Declarations of Interest

There were no declarations of interest.

3. Approval for one additional officer to attend the County Councils Network (CCN) Annual Conference 2015

The Committee considered report FTC/11/15 by the Secretary to the Committee, seeking approval for one additional officer, Peter Fairley, Head of Policy and Strategy (People), to attend the County Councils Network (CCN) Annual Conference 2015 in Guildford on 15 – 17 November 2015. This would add an estimated cost of £340 to the existing approval for member and officer attendance confirmed at the meeting of this Committee on 22 September 2015, bringing the combined total to an estimated £4322.80.

Resolved

That approval be given for Peter Fairley, Head of Policy and Strategy (People), to attend the County Councils Network (CCN) Annual Conference 2015 in Guildford on 15 – 17 November 2015 at an additional estimated cost of £340 to the existing approval of member and officer attendance confirmed at the meeting of this Committee on 22 September 2015

4. Confirmation of action taken since last meeting - Approval for Officer Visit to China to Deliver Professional Training

The Committee considered report FTC/12/15 by the Secretary to the Committee, detailing action agreed in principle since the last meeting of the Committee to approve foreign travel to China by Richard Knight, Specialist

Trading Standards Officer. The purpose of the visit was to participate in a training course delivering professional training to Chinese CFDA Inspectors (Food & Drug Administration) from 1-6 November 2015.

Members noted that the trip had been organised by the Home Office and funded by the Foreign & Commonwealth Office (FCO) and there would be no cost to Essex County Council. The Home Office (funded by the FCO) would pay an honorarium of £2000 to Essex County Council to cover Mr Knight's absence from work, which will provide a surplus of over £1000.

Resolved

1. That the action agreed in principle since the last meeting of the Committee to approve foreign travel to China by one officer to deliver professional training from 1-6 November 2015, be confirmed.
2. That a report providing feedback on the visit be submitted to a future meeting of the Committee.

5. Date of Next Meeting

The Committee noted that the next meeting would take place on Thursday 19th November 2015 at 10:15 or on the rising of the Cabinet meeting to be held that same morning, whichever was the later.

The meeting closed at 11:10.

Chairman
19 November 2015