

Essex Pension Fund Advisory Board	PAB 06
Date: 20 September 2023	

Schedule of Future Meetings and Events

Report by the Head of Fund Compliance and Governance

Enquiries to Amanda Crawford on 03330 321763

Executive Summary

Report Type: Governance

This report details the upcoming Essex Pension Fund Advisory Board (PAB) meeting dates for PAB Members to note along with internal and external Training Events for consideration.

1. Purpose of the Report

- 1.1 To provide the Board with an update on the schedule of future meetings and events for 2023/24.

2. Recommendation

- 2.1 That the Board note the content of the report.

3. Background

- 3.1 Dates of events and PAB meetings are provided below for the Board to note and to invite Members to attend any training sessions available.

4. Upcoming Event(s)

- 4.1 Fund Officers will continue to ensure a review of advertised Conferences/ Seminars is carried out in line with the Knowledge and Skills Strategy taking into consideration individuals' Training Needs Analysis and the Fund's carbon footprint and will communicate any suitable Conferences either through emails and/or this Agenda Item. The upcoming events that PAB Members should be made of aware include:

Training Events	
<u>Fundamentals Training Programme 2023</u> (for new Members or those in need of a refresher) <i>(To get the best from this training, you should try and attend all three days. If attending online you should attend both half day sessions)</i>	
Day 1 12 October – Westminster (London) <i>or</i> 19/26 October – Online	9.30 am – 4.15 pm 9.55 am – 1.00 pm
Day 2 2 November – Westminster (London) <i>or</i> 16/23 November – Online	9.30 am – 4.15 pm 9.55 am – 1.00 pm
Day 3 05 December – Westminster (London) <i>or</i> 11/19 December – Online	9.30 am – 3.45 pm 9.55 am – 1.00 pm

<u>Annual Governance Conference</u>	
Thursday 18 and Friday 19 January 2024, Principal Hotel in York	Agenda and timings to be advised. Please note that without the agenda there is no recommendation for attendance at this point in time

5. Schedule of Meetings

- 5.1 The schedule of future meetings agreed for the municipal year 2023/24 is as follows:

Pension Advisory Board	
Wednesday 13 December 2023	2pm – 4pm
Wednesday 20 March 2024	2pm – 4pm

- 5.2 The PSB meetings are planned to be held on the same day and will commence at 10.00am on the dates listed above.
- 5.3 The Back to Basics Training Day has been scheduled as:

Training Days	
Back to Basics	Friday 26 January 2024

6. Finance and Resources Implications

- 6.1 All costs for training are met within the Fund's existing 2023/24 Budget and must be approved by the Head of Fund Compliance and Governance and booked by the Fund.

7. Background Papers

- 7.1 Schedule of Future Meetings and Events, PAB 12, 05 July 2023.