

<b>Report title:</b> Approval for Officer Foreign Travel to the Turks and Caicos Islands	
<b>Report to:</b> Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
<b>Report author:</b> Gemma Bint, Democratic Services Officer	
<b>Date:</b> 22 January 2019	<b>For:</b> Decision
<b>Enquiries to:</b> Gemma Bint, <a href="mailto:gemma.bint@essex.gov.uk">gemma.bint@essex.gov.uk</a>	
<b>County Divisions affected:</b> All Essex	

## **1. Purpose of Report**

- 1.1 To consider an application (attached to this report) for Helen Lincoln (Executive Director for Children, Families & Education) to travel to the Turks and Caicos Islands in addition to the already approved attendance of two officers (Children and Families Service Manager, Team Manager or Senior Practitioner) to carry out the final evaluation on the Foreign and Commonwealth Office Programme from 25-29 March 2019.

Expenses for the trip will be paid for by the Foreign and Commonwealth Office.

## **2. Recommendation**

- 2.1 That attendance for Helen Lincoln to travel to the Turks and Caicos Islands to carry out the final evaluation on behalf of the Foreign and Commonwealth Office from 25-29 March 2019, be approved/not approved.

## **Appendix 1: Application for Officer Foreign Travel to the Turks and Caicos Islands.**