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**Minutes of the meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Tuesday, 21 March 2017**

**Present:**

Councillors:

Michael Danvers

David Finch

Mike Mackrory

Dick Madden

Jillian Reeves

Chairman

The following Officers were in attendance throughout the meeting:

Paul Turner

Jennifer Reid

Monitoring Officer

Committee Officer

**1 Minutes of the last meeting**

The minutes of the meeting held on Tuesday 21 February 2017 were approved as a correct record and signed by the Chairman.

**2 Member Foreign Travel to Monchy-Le Preux, France**

The Committee received report FTC/04/17 by the Secretary to the Committee, regarding self-funded foreign travel to Monchy-Le Preux, France by Councillor John Aldridge, Chairman of the Council, on Saturday 8 April 2017.

Members were reminded that as there was no cost to the Council, approval by the Committee was not required and the report had therefore been submitted for information only.

**Resolved**

That foreign travel to Monchy-Le Preux, France by Councillor John Aldridge, Chairman of the Council on Saturday 8 April 2017, at no cost to Essex County

Council, be noted.

**3 Approval for Member Attendance at the LGA Annual Conference 2017**

The Committee considered report FTC/05/17 by the Secretary to the Committee, which sought approval for five members and one officer to attend the Local Government Association Annual Conference 4-6 July 2017 in Birmingham at an estimated cost of £5500.92, with additional estimated travel costs of £1209.

A copy of the application form signed by Margaret Lee, Executive Director for Corporate and Customer Services, and Paul Turner, Monitoring Officer, was circulated to Members.

In response to Members' comments the Chairman confirmed approval would be based on three Cabinet Members, two Opposition Members and one officer, likely to be the Chief Executive.

**Resolved**

That the attendance of five Members and one officer at the Local Government Association (LGA) Annual Conference 4-6 July 2017 in Birmingham at an estimated cost of £5500.92, with additional estimated travel costs of £1209, be approved.

**Chairman**