

Minutes of a Meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held at County Hall, Chelmsford, at 10.40am on 23 June 2015

Present:

Councillor

David	Finch	Chairman
Roger	Hirst	(substituting for Councillor Dick Madden)
Jon	Whitehouse	(substituting for Councillor Mike Mackrory)
Simon	Walsh	
Michael	Danvers	

1. Apologies for absence

Apologies were received from Councillor Dick Madden, Councillor Roger Hirst attended as substitute, and Councillor Mackrory, Councillor Jon Whitehouse attended as substitute.

2. Minutes

The minutes of the meeting held on 19 May 2015 were agreed as a correct record and signed by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Approval for Officer travel to Boston to attend the NEHGS Come Home to New England conference

The Committee considered report FTC/05/15 by the Secretary to the Committee detailing an application for two officers from the Essex Records Office to travel to Boston to attend the NEHGS Come Home to New England Conference and meet with archive institutions.

Commenting on the value of the visit, Councillor Hirst referred to the commercial opportunity and the build up to the anniversary of the Mayflower.

Resolved:

That approval be given for Allyson Lewis, Archivist, and Neil Wiffen, Public Service Team Manager, Essex Record Office to travel to Boston to attend the NEHGS Come Home to New England Conference and meet with archive institutions at a cost of £3965.

5. Date of Next Meeting

The Committee noted that the next meeting would take place on Tuesday 21 July 2015 at 10.15 or on the rising of the Cabinet meeting to be held that same morning, whichever was the later.

6. Urgent Business

No urgent business was received.

The meeting closed at 10:50

Chairman
23 July 2015