

New Submissions and Amendments for the Forward Plan

Please Complete ALL **Yellow** Fields and email as an attachment to: Executive.Decisions@essex.gov.uk

Please Select Forward Plan Entry **New Decision**

Issue (1)	FP Reference Number (2)	Cabinet Member (3)	Lead Officer (4)	Is the decision to be taken in private and if so the reason(s) why? Is any information relating to the decision to be considered confidential and if so why? (5)	Stakeholder Involvement (how and when will they be involved in the decision-making process) (6)	How and when will the decision be taken (7)	List of documents to be submitted to the decision-maker for consideration (8)
St Mary's CE P School, Woodham Ferrers - decision on whether to publish statutory notice proposing the closure of the school wef 31 August 2020		Ray Gooding	Mark Pincombe 03330131155	No	If ECC decides to publish statutory notice in September 2019, Statutory consultation will be carried out between 9 October 2019 and 30 November 2019 Further engagement with staff and parents in July and September 2019	Ray Gooding September 2019	Detailed report setting out relevant information, including analysis of the responses to the consultation and summary of the work undertaken on alternative options since the end of the consultation DfE Decision Makers Guidance

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Notes

Nothing should be added to the Forward Plan that comes as a surprise to the relevant Cabinet Member. The Cabinet Member should be consulted via the Cabinet Support Office before any decision is added or amended on the Forward Plan.

1. A short title, which can be used to identify the issues being considered
2. If making an amendment to an item already of the Forward Plan, please insert the reference number
3. The Cabinet Member responsible for the decision
4. The Officer responsible for the decision, including contact details
5. A note of why privacy and/or confidentiality are considered necessary with appropriate narrative.
6. Who has been consulted (inc. internal and external bodies) in taking the decision
7. Who is likely to take the decision and when
8. What relevant reports and background papers are available