

**Minutes of a Meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held at County Hall, Chelmsford, at 10.40 am on Tuesday 17 May 2016**

Present:

**Councillor**

Michael	Danvers	
Ray	Gooding	(substitute for Dick Madden)
Mike	Mackrory	
Simon	Walsh	Chairman (substitute for David Finch)

**1. Apologies for absence**

Apologies were received from:

Cllr David Finch, for whom Cllr Simon Walsh substituted.  
Cllr Dick Madden, for whom Cllr Ray Gooding substituted.  
Cllr Jill Reeves

**2. Minutes**

The minutes of the meeting held on 22 March 2016 were agreed as a correct record and signed by the Chairman.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Approval for Member Attendance at the LGA Annual Conference 2016**

The Committee considered report FTC/05/16 by the Secretary to the Committee, which sought approval for five members and one officer to attend the Local Government Association Annual Conference 5-7 July 2016 in Bournemouth at a total estimated cost of £5873.10.

Cllr Danvers commented that he would be attending this conference through his role with Harlow Council. Cllr Mackrory advised that Councillor Theresa Higgins would be attending the Conference on behalf of the Liberal Democrat Group .

The Chairman confirmed that efforts were always made to source cost-effective hotels. He commented on the value of booking accommodation at or near to the conference venue due to informal networking opportunities.

**Resolved**

That the attendance of five members and one officer at the Local Government Association (LGA) Annual Conference 5-7 July 2016 in Bournemouth, at an total estimated cost of £5873.10, be approved.

**5. Date of Next Meeting**

The Committee noted that the next meeting would take place on Tuesday 21 June 2016 at 10.15 or on the rising of the Cabinet meeting to be held that same morning, whichever was the later.

The meeting closed at 10.50.

Chairman:

Date: