



Essex County Council

Audit, Governance and Standards Committee

10:00	Monday, 17 September 2018	Committee Room 1, County Hall, Chelmsford, CM1 1QH
--------------	--------------------------------------	---

For information about the meeting please ask for:

Andy Gribben, Senior Democratic Services Officer

Telephone: 033301 34565

Email: andy.gribben@essex.gov.uk

		Pages
1	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
2	Minutes and Matters Arising To approve as a correct record the minutes of the meeting held on 30 July 2018 and identify matters arising	5 - 8
3	Annual Audit Letter - Year Ending 31 March 2018 To receive from Margaret Lee, Executive Director for Corporate and Customer Services, (AGS/20/18 and appendix) the External Auditor's Annual Audit Letter for the year ending 31 March 2018	9 - 40
4	Internal Audit and Counter Fraud Progress Report To receive from Paula Clowes, Head of Assurance, (AGS/21/18 and appendices 1, 2 and 3) the Internal Audit and Counter Fraud Progress Report	41 - 65
5	Declarations of Interest To receive from Paul Turner, Director, Legal and Assurance, a report (AGS/22/18), noting the results of the consultation and seek approval to make a recommendation to Council	66 - 69

- 6 Work Programme** **70 - 72**
To receive and update the AGS Work Programme (AGS/23/18) from Paul Turner, Director, Legal and Assurance
- 7 Date of Next Meeting**
To note that the next meeting will be held on Monday 10 December 2018 at 10.00am in Committee Room 1

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website: <http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page
