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**Minutes of the meeting of the Essex Health and Wellbeing Board, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Tuesday, 07 November 2017**

**Present:**

**Members of the Board:**

Councillor John Spence (Chairman)	Essex County Council
Councillor Susan Barker	Essex County Council
Mike Bewick	Mid and South Essex CCG Joint Committee in Common
Glen Chipp	Essex District Councils
Dr Hasan Chowhan	North East Essex CCG
Councillor Terry Cutmore	Essex District Councils
Ian Davidson	Essex District Councils
Dr Caroline Dollery	Mid Essex CCG
Peter Fairley (substitute for Nick Presmeg)	Essex County Council
John Gili-Ross	Voluntary Sector
Dr Mike Gogarty	Essex County Council
Councillor Ray Gooding (substitute for Councillor Chris Whitbread)	Essex County Council
Dr Arv Guniyangodage	Basildon and Brentwood CCG
Dave Hill	Essex County Council
Lorraine Jarvis	Voluntary Sector
Roger Hirst	Essex Police, Fire and Crime Commissioner
Anne Motley (substitute for Brid Johnson)	Non-Acute Providers
Councillor Howard Rolfe	Essex District Councils
Alison Wilson	Voluntary Sector

**Other persons present at the meeting:**

Councillor J Beavis	Essex County Council
Councillor A Brown	Essex County Council
Peter Cutler	Herts & West Essex STP
Ralph Holloway	Essex County Council
Susannah Howard	Suffolk & North Essex STP
Fiona Lancaster (Secretary to the Board)	Essex County Council
Councillor J Reeves	Essex County Council
Elaine White	Essex County Council
Wendy Smith	Mid & South Essex STP
Councillor A Wood	Essex County Council

**Apologies for Absence and Notices of Substitution:**

Dr Rob Gerlis	West Essex CCG
Nick Hulme	Acute Hospital Trusts
Brid Johnson	Non-Acute Providers
Gavin Jones	Essex County Council
Les Lodge (and David Sollis)	Healthwatch Essex
Lance McCarthy	Princess Alexandra Hospital NHS Trust
Sally Morris	Non-Acute Providers
Clare Panniker (and Tom Abell)	Acute Hospital Trusts
Phil Picton	Independent Chair ESCB & ESAB
Andrew Pike	NHS England
Nick Presmeg	Essex County Council
Dr Kashif Siddiqui (and Ian Stidson)	Castle Point and Rochford CCG
Trevor Smith	Acute Hospital Trusts
Andy Vowles	Mid & South Essex STP
Councillor Chris Whitbread	Essex County Council

- 1      **Membership of the Health and Wellbeing Board**  
The Chairman welcomed new members to their first meeting of the Board.
- 2      **Apologies for Absence and Notices of Substitution**  
Apologies and substitutions were noted.
- 3      **Minutes of the meeting held on 6 September 2017**  
The minutes of the meeting held on 6 September 2017 were agreed as a correct record and signed by the Chairman.  
  
**ACTION:** To circulate a list of the actions arising from meetings within 12 days of the meeting – **Secretary to the Board.**
- 4      **Appointment of the Vice-Chairman of the Health and Wellbeing Board**  
At the invite of the Chairman, nominations for the Vice-Chairman post were received for Dr Caroline Dollery and Dr Kashif Siddiqui. By general consent, it was agreed that it would be helpful to appoint two Vice-Chairman, and subsequently, Dr Dollery and Dr Siddiqui were both elected as a Vice-Chairman of the Committee.
- 5      **Declarations of Interest**  
There were no declarations of interest.

**6 Questions to the Chairman from Members of the Public**

There were no questions from the public.

**7 Better Care Fund and Delayed Transfers of Care**

The Board received report (HWB/12/17) from Peter Fairley, Essex County Council.

Members were reminded that due to timing issues the Chairman had endorsed the Essex Better Care Plan, which had been submitted to NHS England on 11 September 2017. The Board was now asked to confirm its approval of the Plan.

During discussion, the following was acknowledged, highlighted or questioned:

- Members indicated that more regular and validated information on Delayed Transfers of Care (DTOC) targets was needed;
- Non-elective admissions were lower than planned;
- Further work was required to reduce the increase in delays with social care in both the Acute and non-Acute settings;
- The Disabled Facilities Grant funding would be transferred to the districts for the next two years;
- Members questioned the potential impact of Reablement on the Better Care Fund;
- In relation to the Better Care Fund Assurance Process, the Board noted that the Council had been informally advised that Essex's Plan would be approved.

**Resolved:**

That the Essex Health and Wellbeing Board:

1. Confirmed its approval of the Essex Better Care Fund Plan 2017-19.
2. Noted the outcome of the Assurance Process.

**ACTION:** That there should be a report brought to the next meeting of the Board on the Score Card for the BCF for 2016/17 – **Nick Presmeg**

**ACTION:** That a factual report on Reablement performance issues be shared with HWB members – **Nick Presmeg**

**ACTION:** That data on delayed transfers of care would be circulated to members of the Board on a monthly basis – **Nick Presmeg**

**8 Social Isolation and Loneliness**

This item was introduced by Dr Mike Gogarty, Essex County Council.

Members considered the issues raised in the published discussion paper

and were asked for their views on what could be done to deliver a co-ordinated approach to services, many of which were being provided by the voluntary sector.

During discussion, the following was acknowledged, highlighted or questioned:

- Members agreed that a co-ordinated approach was needed across communities;
- The impact of housing and residents' living conditions, including the development of new garden towns;
- Transport difficulties for those living in village communities;
- The types of isolation across all age groups;
- The need for a focus on sign-posting to services;
- The possibility of extending the role of Community Wardens;
- How to encourage the elderly to get involved with new technology such as skype;
- The various healthcare workers and local community groups who can identify those who (may) need help, and where to refer these according to their needs;
- How to involve the pharmacists, ambulance, police and fire services and share data;
- The success of having patient participation groups, co-ordinated by surgeries;
- The need to empower individuals to do things for themselves;
- How Care Lines could be used for sign posting;
- Social media opportunities.

The Chairman thanked Members for their input into the discussion and asked them to send any further comments to Dr Mike Gogarty.

**ACTION:** To consider how to take forward the discussion points raised at the meeting into workable pilot schemes – **Dr Mike Gogarty**

**ACTION:** To send any further comments on this item to Dr Mike Gogarty – **All members**

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### **Joint Health and Wellbeing Strategy**

The item was introduced by Ian Davidson, Tendring District Council, who formally thanked Marcus Roberts, Senior Policy and Strategy Adviser, Essex County Council, for supporting him on the work.

Members considered the issues raised in the published paper and the challenges of producing a new Joint Strategy for launch in 2018 which would 'add value' and support better outcomes in Essex.

The Board agreed to the Chairman's suggestion to schedule a workshop to consider this item, and supported the view that the current strategy needed to be replaced with a co-produced approach.

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**ACTION:** To schedule a workshop to discuss this item which will be linked up to a scheduled meeting date – **Ian Davidson**

**10 District-County Health and Wellbeing Forum**

The Board received a paper from Dr Mike Gogarty, Essex County Council, which reported on the establishment and first meeting of a new District-County Health and Wellbeing Forum.

The minutes of the District-County Health and Wellbeing Forum held on 19 September 2017 were noted.

**11 Education, Health and Care Plans**

The item was introduced by Councillor Ray Gooding and Dave Hill, Essex County Council.

The Board considered the update on progress in relation to the implementation of the Special Education Needs and Disabilities (SEND) reforms since the previous report in October 2016, and on progress in relation to Essex's preparation for the Care Quality Commission (CQC)/Ofsted local area review inspection of SEND.

Members noted the three key questions which the inspection would focus on and the recent outputs from a cross-agency peer review. In view of the outcomes from inspections of 31 Local Areas, where 8 had been issued with a Written Statement of Action, the Essex focus now needed to shift from process to outcomes. The Board was concerned to note that residents were reporting that children's assessments on autism were now taking up to a year.

The CCG representatives and the Chairman of the Mid and South Essex CCG Joint Committee in Common indicated that they would particularly welcome a multi-agency approach to dealing with issues relating to autism and early intervention.

**ACTION:** That there should be a report to the new Joint Committee on a proposed joint health and social care approach, which will cover diagnosis (timeliness), assessment and outcomes – **Dave Hill**

**ACTION:** To bring this matter back to the Board with a focus on young adult services (16 to 25 years age group) in connection with mental health and suicide strategies – **Dave Hill**

**12 Sustainability and Transformation Plans**

The Board received verbal updates from:

- Susannah Howard on the Suffolk and North East Essex Sustainability & Transformation Plan;
- Peter Cutler on the Hertfordshire and West Essex Sustainability &

**Transformation Plan and**

- Wendy Smith on the Mid and South Essex Sustainability & Transformation Plan

The Chairman, on behalf of the Board, congratulated the staff at Colchester University Hospital NHS Foundation Trust on the improvements in the care they were providing which had led to the Care Quality Commission (CQC) announcement that the Trust had been removed from the special measures regime.

The Board noted that the Hertfordshire and West Essex Sustainability & Transformation Plan leader Tom Cahill would be stepping down from this role, and a new successor was being sought to help to drive the Plan forward.

The contributors were thanked for their updates which were welcomed by the Members.

**13 Date of Next Meeting**

It was noted that the next meeting of the Board would take place at 10.00 am on Wednesday 17 January 2018, in Committee Room 1, County Hall, Chelmsford.

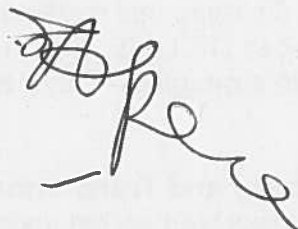
**14 Health and Wellbeing Board Forward Plan**

The Board noted the items which were planned for consideration in January and March 2018, and the Chairman encouraged members to contact Dr Mike Gogarty with any further suggestions for future items.

**ACTION:** To re-circulate a copy of the forward plan workbook, by email - **Secretary to the Board**

**ACTION:** That any suggestions for future items be sent to Dr Mike Gogarty/Chairman - **All members.**

**Chairman**

A handwritten signature in black ink, appearing to read 'M. Gogarty', is written over the printed name 'Chairman'.