

**Governance Team**  
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## **Executive Scrutiny Committee**

**Date:** Tuesday 22 March 2011  
**Time:** 10:00 am  
**Venue:** Committee Room 2

**Governance Officer: Hannah Cleary**  
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### **Agenda**

This meeting is open to the public and the press. The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). In the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then on 'Committee Management Information System (CMIS)' and select 'View Committees'. Finally, scroll down the list to the relevant Committee, click the 'meetings' tab and select the date of the Committee.

Please note that an audio recording may be made of the meeting. If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Governance Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Governance Officer before the meeting takes place. For any further information contact the Governance Officer.

**The main focus of this meeting will be:**

- **Transformation Programme Scrutiny Review: Customer Interface Development**
- **Transformation Programme Scrutiny Review: IT Modernisation and Cloud Computing**
- **Transformation Programme Scrutiny Review: Progress report**

## **PART I**

(Business to be taken in public)

### **1. Apologies and Substitution Notices**

The Governance Officer to report receipt (if any).

### **2. Declarations of Interest**

To note any declarations of interest to be made by Members.

### **3. Minutes**

To approve as a correct record the minutes of the meeting held on 15 February 2011.

### **4. Transformation Programme Scrutiny Review: Customer Interface Development**

Andy Fairchild, Director for Customer Service, previously attended the 29 June and 26 October meetings and is returning to give an update on the progress of the website, along with Councillor Jeremy Lucas, Cabinet Member for Heritage, Culture and the Arts. A scoping document setting out the suggested areas of focus for this element of the Transformation Programme Scrutiny Review was agreed by the Committee on 30 November and is attached as report ES/014/11.

### **5. Transformation Programme Scrutiny Review: IT Modernisation and Cloud Computing**

At its last meeting the Committee were invited to undertake a scrutiny review into the IT modernisation and Cloud Computing by Councillor Finch, Deputy Leader and Cabinet Member for Finance and the Transformation Programme.

John Varney, Interim Chief Information Officer, will be in attendance to give a presentation. A draft scoping document setting out the suggested areas of focus for a future scrutiny review is attached as report ES/015/11.

### **6. Transformation Programme Scrutiny Review: Progress Report**

The Committee is invited to consider and agree report ES/016/11 by the Governance Officer.

### **7. Transformation Programme Report-External Auditors**

The Committee is invited to note report ES/017/11 containing the findings of an External Audit review of the Transformation Programme, referred by the Audit Committee at its 13 December meeting (minute 80). An excerpt of the minutes from this meeting is included as report ES/018/11, along with an updated scoping document for the Transformation Programme Scrutiny Review: Shared Services topic as report ES/019/11.

## **8. Forward Look**

The Committee is invited to consider report ES/020/11 setting the Committees proposed future work programme.

## **9. Dates of Future Meetings 2011/12**

The following dates have been reserved for this Committee:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Tuesday, 26 April	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 24 May 2011	10am	Committee Room 2
Tuesday, 28 June 2011	10am	Committee Room 2
Tuesday, 19 July 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 6 September 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 18 October 2011	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed
Tuesday, 29 November 2011	10am	Venue to be confirmed
Tuesday, 24 January 2012	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed

## **10. Urgent Business**

To consider any other items which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

## **11. Exclusion of the Public**

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

## **PART II** **(Business to be taken in private)**

## **12. Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.