



Essex County Council

## Senior Management Employment Committee

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| <b>14:30</b> | <b>Tuesday, 05<br/>March 2024</b> | <b>Committee Room<br/>1<br/>County Hall,<br/>Chelmsford, CM1<br/>1QH</b> |
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**For information about the meeting please ask for:**

- Freddey Ayres, Democratic Services Officer **or**
- Gemma Bint, Democratic Services Officer

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### Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

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on the first and second floors of County Hall.

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|          |   |  | <b>Pages</b> |
|----------|---|--|--------------|
| <b>1</b> | <b>Election of a Chairman</b><br>To elect a Chairman for the meeting.   |  |              |
| <b>2</b> | <b>Membership, Apologies, Substitutions and Declarations of Interest</b>  |  | <b>4 - 4</b> |
| <b>3</b> | <b>Minutes of the Senior Management Employment Committee meeting held on Tuesday 07 November 2023</b>   |  | <b>5 - 6</b> |
| <b>4</b> | <b>Urgent Business</b><br>To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. |  |              |

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

**That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely**

disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

**5            Changes to CLT Structure and Chief and Deputy  
Chief Officer roles**

- Information which is likely to reveal the identify of an individual;
- Information relating to any individual;

**6            Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

## **Agenda item 2**

**Committee:** Senior Management Employment Committee

**Enquiries to:** Gemma Bint, Democratic Services Officer  
Freddey Ayres, Democratic Services Officer

### **Membership, Apologies, Substitutions and Declarations of Interest**

#### **Recommendations:**

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

#### **Membership**

(Quorum: 3)

Councillor C Whitbread  
Councillor K Bentley  
Councillor L McKinlay  
Councillor M Hoy  
Councillor M Mackrory

**Minutes of a meeting of the Senior Management Employment Committee held in Committee Room 1, County Hall, Chelmsford, CM1 1QH on Tuesday 7 November 2023 at 4:00 p.m.**

**Present:**

**Members**

Councillor B Egan  
Councillor M Hoy  
Councillor M Mackrory  
Councillor M Platt  
Councillor C Whitbread

The following officers were present in support:

|               |   |
|---------------|---|
| Graham Hughes | Senior Democratic Services Officer            |
| Pam Parkes    | Executive Director, People and Transformation |

|             |                              |
|-------------|------------------------------|
| Ellen Clark | Lead People Business Partner |
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**1. Election of Chairman**

Having been nominated by Councillor M Platt and seconded by Councillor B Egan, and there being no other nominations it was

**Resolved:**

That Councillor Whitbread be elected as Chairman for the meeting.

**2. Membership, Apologies, Substitutions and Declarations of Interest.**

The report of Membership, Apologies and Declarations of Interest was received. Apologies were received from Councillor K Bentley and Councillor L McKinlay. There were no substitutions or declarations of interest.

**3. Minutes of Previous Meetings**

The minutes of the meeting held on 17 March 2023 and 27 June 2023 were approved as a correct record and signed by the Chairman.

**4. Urgent Business**

There were no matters of urgent business.

**Exclusion of the Press and Public**

Having been moved by Cllr Chris Whitbread, seconded by Cllr Mark Platt, and agreed unanimously it was

**Resolved:**

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 (information relating to any individual or which is likely to reveal the identity of any individual).

**5. SMEC Report Agreeing to Miscellaneous Payments to Senior Officers (Press and public excluded)**

Not publicly available due to the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 (information relating to any individual or which is likely to reveal the identity of any individual).

**Recommendations 2.1 – 2.4, 2.6 and 2.7 as proposed were agreed. As requested by members, consideration of Recommendation 2.5 was deferred pending further information being provided as outlined at the meeting.**

**6. Urgent Exempt Business (Press and public excluded)**

There were no matters of urgent exempt business.

The meeting closed at 16.30 pm.

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Chairman

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Date