

BUSINESS RISK ASSESSMENT

RISK ASSESSMENT COMPLETED BY
FUNCTION / SERVICE / TEAM
PROJECT / PROGRAMME (if applicable)

formal commitment
Joint Committee high level risks

DATE

Reviewed and updated 7 May 2015

Risk No.	Details of Risk Event	Cause / Triggers	Impact / Consequences	Review period	Current Assessment of Risk			Risk Owner	Mitigation Approach	Mitigating Actions / Controls	% Complete	Review period	Control Owner	Controlled Assessment of Risk		
					Current controls in place									With ALL controls in place		
					Impact	Likelihood	Risk Rating							Impact	Likelihood	Risk Rating
1	Unable to deliver on partner outcomes.	Demand for service outstrips resource including business support, and outreach.	Partners withdraw from service		4	2	8	SA	Treat	Ensure additional resource is funded/recruited if req Prioritise and reduce service levels in liaison with partners			SA SA	3	1	3
2	Insufficient funding to deliver service	Reduction in partner/partners do not renew after 3 years	Part or all of the service will stop delivering		6	2	12	SA	Treat	Lobby partner for early commitment to renew/secure formal commitment by August 2015 Reduce service levels proportionate to partner buy in Secure new partners			SA/AL Partners SA SA	4	2	8
3	ECTU perceived as not delivering expected service by stakeholders, lack of robust controls by ECTU.	Politicians / members of the public do not understand the service provided by ECTU and powers available to us.	Reputation loss, pressure for partners to break away. Service is no longer viable		5	3	15	SA	Treat	Inform members of service/regular comms Ensure SPOCs are informed to help manage expectations of stakeholders Comms strategy/press releases for wider stakeholders Potential development of service for private landowners Ensure robust administration of powers via process/audit			SA SA SA SA SA	4	1	4
4	High demand on legal services with associated cost implications	High volume of unauthorised encampments, or legal challenge on action taken	Costs outstrip available budget/existing surplus		4	2	8	SA	Treat	Ensure resource available to manage encampments and where possible negotiate departures Ensure robust procedures followed to minimise challenge risk Seek additional member contribution to offset increased costs where necessary			SA SA SA	4	1	4