

**Member Support & Governance  
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# **The Essex County Council and Essex Fire Authority Joint Standards Committee**

**Date:** Thursday, 29 April 2010  
**Time:** 2.00 pm  
**Venue:** Committee Room 2

## **Officer Support to this Committee**

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## **Agenda**

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk), in the 'Online services' box click on 'Council decisions & meetings'.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place.

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**Part I**  
(Business to be taken in public)

**1. Apologies**

The Committee Officer to report the receipt (if any).

**2. Declarations of Interest**

To note any Declarations of Interest made by Members of the Committee.

**3. Minutes**

To approve as a correct record the minutes of the meeting held on [24 February 2010](#).

**4. Matters arising**

To note any matters arising from the minutes of the last meeting.

**5. Chairman's Report**

To receive an oral report by the Chairman.

**6. Procedures for Independent Member Interviews**

To consider report ([SC/005/10](#)) by the Deputy Monitoring Officer.

**7. Local Authority Website**

To receive an oral report by the Governance Officer.

**8. Annual Return**

To consider report ([SC/006/10](#)), the Standards for England Annual Return Form 2010.

**9. Draft Annual Report**

To consider the attached draft annual report ([SC/007/10](#))

**10. Policy on Age of Complaints**

To consider report developing a policy for the assessment of complaints not raised contemporaneously ([SC/008/10](#)).

**11. Annual Conference**

To note that two places have been booked at the Annual Conference, one for an Elected Member and one for an Independent Member. The Committee is asked to agree who will attend.

**12. Forward Look**

To consider the attached Forward Look ([SC/009/10](#)).

**13. Date and Time of Next Meeting**

The next meeting is scheduled to take place on Wednesday 26 May 2010 at 10.00 am in Committee Room 1.

**14. Urgent Part I Business**

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

**15. Exclusion of the Public**

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

**Part II**

(Business to be taken in private)

At the time of going to press there are no items to be taken in this part of the Agenda.

**16. Urgent Part II Business**

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.