

## List of Decisions taken by Officers in Essex Property Functional Area – October 2023

*To be kept by every Executive Support Officer on behalf of each function. Decisions taken with a value of over £500,000 do not have to be listed here as they can only be taken by an Executive Director and must be the subject of a published report.*

<b>Date</b>	<b>Name and Job Title of the Officer taking the decision</b>	<b>Decision taken</b>	<b>Reasons for decision</b> <i>NB: If there is a report which sets out the reasons then please refer to the report i.e. date, title, author</i>	<b>Options considered</b> <i>NB: If there is a report which sets out the reasons then please refer to the report i.e. date, title, author</i>	<b>Any conflict of interests and details of any dispensation granted</b>
10.10.2023	Chris Bandy – acting Head of Property	Sandon Park and Ride, Maldon Road. Chelmsford CM2 7RU. Agree the grant of licence to Kallum Rowley to operate a car boot sale and taking a revised licence from Chelmsford City Council to share occupation of property and variation of user.			No
18.10.23	Chris Bandy – acting Head of Property	Mistley Norman CE Primary School (part), Remercie Road, Mistley CO11 1LS			No

		ECC entering into a lease			
31.10.23	Chris Bandy – acting Head of Property	Land at Chapel Road, Ridgewell CO9 4RQ, Agree to enter into a Deed of Variation to enable Chelmer Housing Partnership to dispose of various types of interest in properties developed upon the land and to facilitate funding arrangements which are controlled through a charge on those properties			None
31.10.23	Chris Bandy – acting Head of Property	Block B, County Hall, Market Road, Chelmsford CM1 1LX. To move HCRG from Seax House over to B Block in order to support HCRG with reducing their costs in relation to the contract they have with ECC.			None

		HCRG will be reducing their space which reduces the costs of rent. The new lease will run in line with the contract which expires in 2025.			
27.10.22	Chris Bandy – acting Head of Property	9 Coggeshall Road, Braintree CM7 9DD. To formalise a sub-lease with Forward Trust to occupy and deliver services from the site			None
25.10.23	Chris Bandy – acting Head of Property	33 Sheepen Road, Colchester CO3 3WG. Agree to enter into a Deed of Variation with Colchester City Council to allow the granting of arrangements to ECC's partner organisations, specifically to grant a Licence to Underlet to share occupation with NELFT and thereafter			None

		with other partner organisations supporting ECC in the delivery of services			
19.10.23	Chris Bandy – acting Head of Property	1st St Osyth Scout Group, Chapel Lane, St Osyth, CO16 8RR. To grant a new long term lease to the Scout Group for 125 years at the continued terms as previously agreed.			None
13.10.23	Chris Bandy – acting Head of Property	Mundy House Care Home, Church Road, Basildon. SS14 2EY. Agree to the novation of a positive Deed of covenant previously agreed in favour of ECC whereby upon the sale of the freehold interest this shall transfer to the new owners in order for ECC to retain their			None

		right in relation to care fee payments.			
06.10.23	Chris Bandy – acting Head of Property	Purford Green Primary school, Purford Green, Harlow, Essex CM18 6HP. To agree changes to the position of Rights of Way across the site that was transferred to Essex Housing Development LLP on 29 <sup>th</sup> March 2023 and to alter the lease granted to Passmores Cooperative Learning Community to reflect the new location of the rights of way that will benefit the tenant			None
