



Essex County Council

Essex Countywide Traveller Unit Joint Committee

10:00	Wednesday, 05 June 2019	Committee Room 1, County Hall, Chelmsford, CM1 1QH
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For information about the meeting please ask for:

Matthew Waldie, Committee Officer

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Email: matthew.waldie@essex.gov.uk

Part 1

(During consideration of these items the meeting is likely to be open to the press and public)

	Pages
1 Welcome and apologies	5 - 5
2 Election of Chairman To elect a Chairman of the Committee	
3 Appointment of Vice-Chairman To appoint a Vice-Chairman of the Committee	
4 Declarations of Interest To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
5 Minutes and Matters Arising To confirm the minutes of the meeting held on 20 November 2018 and matters arising not covered in the agenda.	6 - 11

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|-----------|---|----------------|
| 6 | Finance update
To receive a report from Lisa Nicholls, Finance Business Partner, ECC.
(Copy of report attached) | 12 - 16 |
| 7 | High level risk assessment
To receive a report from Steve Andrews, ECTU Manager
(Copy of report attached) | 17 - 17 |
| 8 | Membership Status/Joint Committee Renewal
To receive a report from Steve Andrews, ECTU Manager | |
| 9 | Operations performance update - key issues
To receive a report from Steve Andrews, ECTU Manager, on key issues, including: <ul style="list-style-type: none">• Health• Education• Fire• Unauthorised encampments
(Copy of report to follow) | |
| 10 | ECC/ECTU Review
To receive an update from Adrian Coggins, Head of Public Health and Wellbeing Commissioning | |
| 11 | Date of Next Meeting
Wednesday 13 November 2019, at 10.00 am, in Committee Room 1, County Hall. | |
| 12 | Urgent Business
To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. | |

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

13 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

All letters of representation referred to in the reports attached to this agenda are available for inspection. Anyone wishing to see these documents should contact the Officer identified on the front page of the report prior to the date of the meeting.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website: <http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page
