

Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Committee Room 1, County Hall, Chelmsford, CM1 1QH at 10.25am on Tuesday 22 October 2019

Present:

Councillor

D Finch	(Chairman)
S Barker	
S Walsh	(Substitute for K Bentley)
G Mohindra	(Substitute for D Madden)
M Mackrory	

The following officers were present in support throughout the meeting:

Gemma Bint	Democratic Services Officer
Paul Turner	Director, Legal and Assurance

1. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received and it was noted:

1. There had been no changes in membership since the Committee's last meeting;
2. Apologies for absence had been received from Councillors Dick Madden and Kevin Bentley.
3. Substitutes for the meeting were Councillors Gagan Mohindra and Simon Walsh.
4. There were no Declarations of Interest.

2. Minutes

The minutes of the meeting held on 17 September 2019 were agreed as a correct record and signed by the Chairman.

3. Confirmation of action taken since the last meeting: Member and Officer Attendance at the National Children and Adult Services Conference (FTC/11/19)

The Committee confirmed that report (FTC/11/19) was approved by email for three members (Councillors Madden, McKinlay and Whitbread) and four officers (Helen Lincoln, Nick Presmeg, Alexandra Green and Georgia Chimbani) to attend the National Children and Adult Services Conference from 20-22 November 2019 in Bournemouth.

Resolved:

It was agreed for three members and four officers to attend the National Children and Adult Services Conference, at an estimated total cost of £5,179.37 plus travel fares.

4. Confirmation of action taken since the last meeting: Officer Foreign Travel to Belgium (Empower 2.0) (FTC/12/19)

1. The Committee confirmed that report (FTC/12/19) was approved by email for three officers (Luciana de Almeida, Commercial and Project Development Officer, Tom Day, Head of Commercial Development and Aaron Goldie-McSorley, Low Carbon Business Officer) to travel to Belgium between 7 – 8 October 2019 to attend a meeting relating to an EU-funded project called “Empower 2.0” – Enabling More People’s Ownership in Energy Production.
2. It was noted that travel costs are fully funded by the EU grant.

Resolved:

That the action taken since the last meeting of the Committee for three officers to travel to Belgium between 7 – 8 October for a meeting relating to the Empower 2.0 project at no cost to the Council, be confirmed.

5. Confirmation of action taken since the last meeting: Officer Foreign Travel to Belgium (SPONGE 2020) (FTC/13/19)

The Committee confirmed that report (FTC/13/19) was approved by email for two officers (John Meehan, Head of Sustainability & Resilience and Aleksandar Bogdanov, Environment Project Officer) to travel to Belgium between 2 - 4 October 2019 to attend a SPONGE 2020 partnership meeting.

Resolved:

That the action taken since the last meeting of the Committee for two officers to travel to Belgium between 2 – 4 October to attend a SPONGE 2020 partnership meeting at an estimated total cost of £840 (with 60% of the costs being recovered by the EU-grant), be confirmed.

6. Date of Next Meeting

It was noted that the next meeting of the Committee would take place on Tuesday 26 November 2019 at 10.15am, or on the rise of the Cabinet meeting due to take place that morning, whichever is the later.

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Chairman
17 December 2019