

ES/045/11

Policy and Scrutiny Scoping Document

Committee	Executive Scrutiny Committee	
Topic	Member Support, development and effectiveness	Ref: ES-SCR-005
Objective	<ol style="list-style-type: none"> 1. To understand the current support arrangements for Members 2. To receive information about the development programme for Members 3. To understand the current arrangements for communications to, and from Members 	
Reasons for undertaking review	The Committee expressed a desire to understand the Member Support and Development arrangements in the climate of financial challenge.	
Method <ul style="list-style-type: none"> • Initial briefing to define scope • Task & Finish Group • Commission • Full Committee 	Full Committee	
Membership <i>Only complete if Task and Finish Group or Commission</i>	N/A	
Issues to be addressed	<ol style="list-style-type: none"> 1. What are the current support arrangements for Members? 2. What strategies are engaged to communicate with Members? 3. What strategies are engaged to ensure Members can obtain the information they request? 4. What is the current Member development programme, and how are topics identified? 	

	<p>5. How does the current development programme encourage Member engagement?</p> <p>6. What is the Member Development Charter?</p>
Sources of Evidence and witnesses	<p>Joanna Boaler, Member Support Manager]</p> <p>Portfolio holder for Member Development</p>
Work Programme	<p>Scoping document presented at the 23 June 2011 meeting</p> <p>Initial evidence session to be arranged for 29 November 2011 meeting</p>
Indicators of Success	
Meeting the CfPS Objectives <ul style="list-style-type: none"> • <i>Critical Friend Challenge to Executive</i> • <i>Reflect Public voice and concerns</i> • <i>Own the scrutiny process</i> • <i>Impact on service delivery</i> 	<p>The Committee will be fulfilling its role as a Champion in the Council's Scrutiny Process.</p> <p>Action taken by the Committee to monitor performance will reflect upon both current service delivery and future improvements.</p> <p>The Committee will carry out its role as a critical friend to the Executive.</p>
Diversity and Equality <i>Diversity and Equality issues are to be considered and addressed.</i>	
Date agreed by Committee	23 June 2011
Future Action	
Governance Officer	Hannah Cleary