



Essex County Council

Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

09:30	Wednesday, 25 September 2019	Committee Room 3, County Hall, Chelmsford, CM1 1QH
--------------	---	---

For information about the meeting please ask for:

- Judith Dignum, Democratic Services Officer, or
- Lisa Siggins, Democratic Services Officer

Telephone: 033301 34579 / 34594

Email: democratic.services@essex.gov.uk

		Pages
1	Election of Chairman To elect a Chairman for the meeting.	
2	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
3	Minutes To approve the minutes of the meeting held on 24th July 2019.	5 - 7
4	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

5 Review of Place & Public Health Senior Leadership Team

- Information relating to any individual;
- Information which is likely to reveal the identity of an individual;

6 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the [Essex County Council website](#) and by then following the links from [Running the Council](#) or you can go directly to the [Meetings Calendar](#) to see what is happening this month.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. [A map and directions to County Hall can be found on our website.](#)

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located

on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available, you can find out by checking the [Calendar of Meetings](#) any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page.

Agenda item 2

Committee: Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

Enquiries to: Judith Dignum, Democratic Services Officer

Membership, Apologies, Substitutions and Declarations of Interest

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum: 3)

Councillor D Finch
Councillor T Ball
Councillor D Madden
Councillor A Turrell
Councillor S Walsh

Minutes of a meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held in Committee Room 2, County Hall, Chelmsford, CM1 1QH on Wednesday 24 July 2019 at 1:30pm

Present:

Members

Councillor D Madden	Chairman
Councillor I Grundy	(substitute for Councillor R Gooding)
Councillor A Jackson	(substitute for Councillor D Finch)
Councillor A Turrell	(substitute for Councillor M Mackrory)
Councillor S Walsh	

The following officers were present in support:

Gavin Jones	Chief Executive
Nicole Wood	Executive Director, Finance & Technology
Pam Parkes	Director, Organisational Development and People
Matthew Waldie	Democratic Services Officer

1. Election of Chairman

Having been nominated by Councillor Grundy and seconded by Councillor Turrell, and there being no other nominations it was

Resolved:

That Councillor D Madden be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received, and substitutions noted.

3. Minutes: 27 June 2019

The minutes of the meeting held on 27 June 2019 were approved as a correct record and signed by the Chairman.

4. Urgent Business

None

5. Exclusion of the Press and Public

Having been moved by Councillor Madden and seconded by Councillor Walsh it was

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

6. Minutes: 27 June 2019 (Confidential Appendix)

The confidential appendix to the minutes of the meeting held 27 June 2019 was approved as a correct record and signed by the Chairman.

7. Director for ACCESS Support Unit (CO/04/19)

(Press and public excluded)

The Committee considered a report (CO/04/19) by the Executive Director for Finance & Technology and the Director, Organisation Development & People, seeking the Committee's approval for the appointment of suitable candidates to the roles of Director for the ACCESS Support Unit and Director, Essex Pension Fund, on an initial two-year basis.

Ms Wood confirmed that the recruitment process had required the direct involvement of several county councils within the ACCESS pool. Subject to the Committee's approval of the recommended appointment, the post-holder would remain an employee of Essex County Council but be subject to the governance of all the 11 county councils within the pool.

Having been moved by Councillor Walsh and seconded by Councillor Jackson it was

Resolved:

1. That Kevin McDonald be appointed to the role of Director for the ACCESS Support Unit for an initial period of two years, with effect from 1 August 2019.

Having been moved by Councillor Grundy and seconded by Councillor Jackson it was

Resolved:

2. That Jody Evans be appointed to the role of Director, Essex Pension Fund for an initial period of two years, with effect from 1 August 2019.

8. Urgent Exempt Business

None

The meeting closed at 1.40 pm.

.....
Chairman

.....
Date