

---

**Minutes of the meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers, held in Committee Room 1 County Hall, Chelmsford, Essex on Tuesday, 24 January 2017**

**Present:**

Councillors:

Michael Danvers  
David Finch                      Chairman  
Mike Mackrory  
Dick Madden

The following Officer was in attendance throughout the meeting:

Jennifer Reid Committee Officer

**1       Minutes of the last meeting**

The minutes of the meeting held on Tuesday 13 December 2016 were approved as correct record and signed by the Chairman.

**2       Officer Travel to Berlin 1-3 March 2017**

The Committee considered report FTC/01/17 requesting approval for David Wilde, Executive Director for Place Operations and Chief Information Officer to travel to Berlin to attend the Information Security Governance in Public Institutions Conference between 1 -3 March 2017. David Wilde was in attendance to answer questions.

Members noted that there would be no cost to Essex County Council and that the Executive Director intended to take annual leave to cover the duration of the trip. As the trip would include some leisure time, Members recommended that the final arrangements regarding his absence from work during the Conference should be subject to agreement between Mr Wilde and the Chief Executive as his line manager.

**Resolved:**

1. That foreign travel for David Wilde, Executive Director for Place Operations and Chief Information Officer, to attend the Information Security Governance in Public Institutions Conference in Berlin between 1 – 3 March

2017, at no cost to the Council, be agreed.

2. That the arrangements in respect of his absence from work during the Conference be subject to agreement between the Executive Director and his line manager.

**3 Date of the next meeting**

The Committee noted that the next meeting of the Committee would be held on Tuesday 21 February 2017 at 10.15am or on the rising of the Cabinet meeting to held that morning, whichever is the later.

**Chairman**