

**Governance Team**  
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## **South Essex Area Forum**

**Date:** Tuesday 15 March 2011  
**Time:** 2.00pm  
**Venue:** Benfleet Methodist Church, High Road, Benfleet. SS7 5LH

For bus and rail timetable information please contact Traveline on 0871 200 22 33 (calls cost 10p per minute from landlines), daily between 7am and 10pm or online at [www.traveline.org.uk](http://www.traveline.org.uk) Please note that the text calls cost 10p per minute from landlines.

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**Committee Officer: Matthew Waldie**

**Telephone:** 01245 430565

**E Mail:** [matthew.waldie@essex.gov.uk](mailto:matthew.waldie@essex.gov.uk)

### **Membership of the Forum**

The Forum comprises all County Councillors with electoral divisions in the Basildon, Castle Point and Rochford districts, together with representatives from a number of partner organisations. Fuller details of the Forum's membership are set out on page 2 of this agenda.

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). In the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then on in the 'Committees at Essex County Councils' link. You will find the meeting and relevant documents under the Calendar link.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place.

If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

**Please note that tea and coffee will be available between 1.30pm and 2.00pm. Members and Officers will be available to discuss informally any matters that may be raised by the public present.**

## MEMBERSHIP OF THE FORUM

### COUNTY COUNCILLOR CONTACT DETAILS:

BASILDON AREA NO.	DIVISION	TELEPHONE
Councillor John Dornan	Laindon Park & Fryerns	01268 282175
Councillor Terri Sargent	Laindon Park & Fryerns	01268 288766
Councillor Sandra Hillier	Basildon Pitsea	01268 490201
Councillor David Abrahall	Basildon Pitsea	01268 440082
Councillor John Schofield	Westley Heights	01268 525427

Councillor Anthony Hedley	Billericay & Burstead	01277 626198
Councillor Kay Twitchen	Billericay & Burstead	01702 585164
Councillor Donald Morris	Wickford Crouch	01268 457488
Councillor Mrs Iris Pummell	Wickford Crouch	01268 763494

CASTLE POINT NO.	DIVISION	TELEPHONE
Councillor Mrs Jillian Reeves	Hadleigh	01268 565596
Councillor Brian Wood	Canvey Island East	01268 684988
Councillor Ray Howard	Canvey Island West	01268 682588
Councillor Colin Riley	South Benfleet	01702 552775
Councillor William Dick	Thundersley	01268 775784

ROCHFORD AREA NO.	DIVISION	TELEPHONE
Councillor Stephen Castle	Rayleigh North	01268 692849
Councillor Mrs Mavis Webster	Rayleigh South	01268 775374
Councillor Mrs Tracey Chapman	Rochford North	01702 542452
Councillor Roy Pearson	Rochford South	01702 218737
Councillor Mrs Elizabeth Hart	Rochford West	01702 203849

***(ECC Members are requested to wear ECC identification badges at meetings)***

### PARTNER ORGANISATIONS:

Representatives from the following authorities and organisations -

Basildon District Council  
Castle Point Borough Council

Rochford District Council  
Basildon Police Division  
Rayleigh Police Division

Castle Point & Rochford PCT  
Southend University Hospital  
NHS Foundation Trust  
Thames Gateway South Essex Partnership  
South Essex Chamber of Commerce  
Local Councils for Voluntary Organisations

Basildon, Billericay CVS, Castle Point  
Assoc. of Voluntary Services, Rayleigh,  
Rochford & District Assoc. for Voluntary  
Services

South East Essex Primary Care Trust

Essex Fire and Rescue – representatives  
from Basildon & Castle Point Community  
Command, Brentwood and Canvey Island  
Local Parish and Town Councils

South West Essex Primary Care Trust

Southend and Thurrock Councils by invitation

### **Terms of Reference for the Forum:**

To reflect their consultative role, forums have an advisory capacity. A forum may submit reports on matters of concern locally to the cabinet, overview and scrutiny committees or the Council as appropriate. Forums will:-

- (a) Discuss current issues, initiatives and developments relating to the delivery of the Essex Works Vision in the Area.
- (b) Discuss items of concern in the area.
- (c) Discuss with representatives of other local organisations matters of interest in the area.
- (d) Discuss community strategies.

## **Agenda**

### **Part I**

(Business to be taken in public)

#### **1. Welcome to the meeting by the Chairman and Introduction of Members, Officers and invited representatives of Partner Organisations**

A number of representatives of various partner organisations in the South of the County are invited to attend meetings of the South Essex Area Forum in order to take part in the discussions.

Members of the public are always welcome to attend any meeting of the Forum.

#### **2. Apologies for absence**

The Committee Officer will report receipt (if any) of any apologies for absence submitted by Members of the Forum.

#### **3. Declarations of Interest**

Any declarations of interests to be made by Members of the Forum during the meeting will be noted at this stage.

#### **4. Minutes**

To receive and approve the Minutes of the Forum meetings held on Wednesday 15 November 2010 and Tuesday 18 January 2011.

**5. Public Questions**

There will be a period of up to 15 minutes where members of the public may raise oral or written questions on any matters falling within the remit of the Forum. Questions should be directed through the Chairman of the Forum. Members of the public are requested to contact the Committee Administrator listed on the front of the agenda in advance of the meeting, should they require clarification of the procedure.

**6. The Localism Agenda**

To receive a presentation from Councillor John Jowers, Cabinet Member for Communities and Planning, on Localism from a County Council perspective.

**7. Scrutiny of the NHS South East Essex Strategic Plan**

To receive the final draft of the Final Report AFS/01/11, from the Chairman of the Task & Finish Group, Cllr Elizabeth Hart.

**8. Community Initiatives Fund**

To receive a report AFS/02/11 on the outcomes from the judging panels in South Essex for the sixth round of the Community Initiatives Fund and to inform members of the Forum about the implementation of the Fund in 2010/11.

**9. Urgent Business**

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

**Note: Would all attending this meeting ensure that the attendance book is signed.**