

# Corporate Policy & Scrutiny Committee

<b>10:30</b>	<b>Tuesday, 24 October 2017</b>	<b>Committee Room 1, County Hall, Chelmsford, CM1 1QH</b>
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**Quorum: 4**

## **Membership**

Councillor M Mackrory  
Councillor J Beavis  
Councillor M Buckley  
Councillor M Hardware  
Councillor I Henderson  
Councillor D Louis  
Councillor V Metcalfe  
Councillor J Moran  
Councillor R Pratt  
Councillor C Sargeant  
Councillor W Schmitt  
Councillor A Sheldon  
Councillor M Steptoe  
Councillor C Weston

Chairman

## **For information about the meeting please ask for:**

Joanna Boaler, Head of Democratic Services

Matthew Waldie, Democratic Services Officer

**Telephone:** 033301 34583

**Email:** [matthew.waldie@essex.gov.uk](mailto:matthew.waldie@essex.gov.uk)

**[www.essex.gov.uk/scrutiny](http://www.essex.gov.uk/scrutiny)**



**Essex County Council**

## **Essex County Council and Committees Information**

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website:  
<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

There is ramped access to the building for wheelchair users and people with mobility disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Induction loop facilities are available in most Meeting Rooms. Specialist head sets are available from Duke Street and E Block Receptions.

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

		<b>Pages</b>
<b>1</b>	<b>Apologies for Absence</b> Any apologies to be reported by the Head of Democratic Services and the Statutory Scrutiny Officer.	
<b>2</b>	<b>Declarations of Interest</b> To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
<b>3</b>	<b>Minutes of previous meeting</b> To consider and approve the minutes of the meeting held on 12 September 2017.	<b>5 - 8</b>
<b>4</b>	<b>Questions from the Public</b> A period of up to 15 minutes will be allowed for members of the public to ask questions or make representations on any item on the agenda for this meeting. On arrival, and before the start of the meeting, please register with the Head of Democratic Services.	
<b>5</b>	<b>Coroner's Service</b> To consider Report CSC/17/17 by the Cabinet Member for Culture, Communities and Customer on the number of referrals to the Coroner's Service.	<b>9 - 16</b>
<b>6</b>	<b>Commercial Property Fund</b> To consider Report CSC/18/17 by the Cabinet Member for Resources on the criteria for the Commercial Property Fund.	<b>17 - 24</b>
<b>7</b>	<b>Member Enquiries</b> To consider Report CSC/19/17 updating the Committee on the progress made with actions since the September 2017 meeting.	<b>25 - 30</b>
<b>8</b>	<b>Work Programme</b> To note the current position as regards work planning and programming (CSC/20/17).	<b>31 - 34</b>

- 9 Date of Next Meeting**  
To note that the next Committee meeting is scheduled for Tuesday 28 November 2017.
- 10 Urgent Business**  
To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

- 11 Urgent Exempt Business**  
To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.