

Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Committee Room 1, County Hall, Chelmsford, CM1 1QH at 10.20am on Tuesday 18 September 2018

Present:

Councillor

D Finch	(Chairman)
J Baker	(Substitute for Cllr Mike Mackrory)
S Barker	
K Bentley	
R Gooding	
D Madden	

The following officers were present in support throughout the meeting:

Gemma Bint	Democratic Services Officer
Joanna Boaler	Head of Democracy and Transparency

1. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received and it was noted:

1. There had been no changes in membership since the Committee's last meeting;
2. Apologies for absence had been received from Cllr Mike Mackrory, for whom Cllr John Baker was substituting.
3. Declarations of Interest was received from Councillors Bentley and Madden for agenda item 4 (Approval for Member and Officer Attendance at the CCN Conference) in that they were due to attend the Conference.

2. Minutes

The minutes of the meeting held on 17 July 2018 were agreed as a correct record and signed by the Chairman.

3. Annual Report (FTC/10/18)

The Committee noted the report on foreign travel activity for 2017/18 attached as Appendix 1 to report FTC/10/18 and agreed that it should be published on the council's website.

Resolved:

1. That the report of foreign travel for 2017/18 attached as Appendix 1 to report FTC/10/18 be published on the Council's website alongside past reports.
2. That the report for 2018/19 be prepared in 2019 using the same format.

4. Approval for Member and Officer Attendance at the CCN Conference (FTC/11/18)

Councillors Bentley and Madden declared an interest in this item, they took no part in the voting.

The Committee considered an application for approval for four members (Councillors Bentley, Madden, Mackrory and Henderson) and one officer (Gavin Jones, Chief Executive) to attend the County Councils Network (CCN) Annual Conference from 18-20 November 2018 in Guildford, Surrey.

Resolved:

1. That attendance for four members and an officer at the County Councils Network (CCN) Annual Conference from 18-20 November 2018 in Guildford, Surrey at a total estimated cost of £3,810.50 plus VAT be approved.

5. Approval for Member and Office Attendance at the NCAS Conference (FTC/12/18)

Councillor Madden declared an interest in this item, he took no part in the voting.

The Committee considered an application for approval for three members (Councillors Madden, Spence and Whitbread) and two officers (Helen Lincoln, Executive Director, Children and Families and Nick Presmeg, Director Adult Social Care) to attend the National Children and Adult Services (NCAS) Conference from 14-16 November 2018 in Manchester.

Resolved:

1. That attendance for three members and two officers at the National Children and Adult Services (NCAS) Conference from 14-16 November 2018 in Manchester at a total estimated cost of £3,639,10 plus VAT be approved.

6. Date of Next Meeting

It was noted that the next meeting of the Committee would take place on Tuesday 16 October 2018 at 10.15am, or on the rise of the Cabinet meeting due to take place that morning, whichever is the later.

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Chairman

16 October 2018