

Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	FTC/07/15
Date: 22/09/2015	
Approval for one extra officer to attend the National Children and Adult Services Conference	
Report by: Jennifer Reid, Committee officer	
Enquiries to: Jennifer Reid, 03330 131332	

1. Purpose of the Report

- 1.1** To consider an application (attached to this report) for one extra officer, James Bullion, Director for Adult Operations, to attend the National Children and Adults Services Conference in Bournemouth on 14 - 16 October 2015. This will add an estimated cost of £828.10 to the existing approval for member and officer attendance confirmed at the meeting of this Committee on 17 February 2015, bringing the combined total to an estimated £4797.60

2. Recommendation

- 2.1** That approval be given/not given for James Bullion, Director for Adult Operations, to attend the National Children and Adults Services Conference in Bournemouth on 14 - 16 October 2015 at an additional estimated cost of £828.10 to the existing approval of member and officer attendance confirmed at the meeting of this Committee on 17 February 2015. This will bring the combined total to an estimate £4797.60.

3. Background

- 3.1** This Committee agreed an application for three Members and two officers to attend the National Children and Adults Services Conference in Bournemouth on 14 - 16 October 2015 at an estimated cost to the Council of £828.10 per person (and a total combined cost for members and officers of £4,140.50).
- 3.2** Although the Committee's approval is not required with regard to officer attendance, this information is usually reported as part of the Members' application, to allow the Committee to have the full picture in terms of Council representation at an event.

- 3.3 At the meeting of this Committee on 16 December 2014 it was reported that the Leader of the Council had agreed with Dave Hill that attendance at this conference in future years would be limited to a combined total of no more than six officers and members. The addition of one extra officer as requested does not exceed this position.
- 3.4 The request has been agreed electronically by Margaret Lee, Section 151 Officer and Keir Lynch as Head of Paid Service in place of Dave Hill who is attending the conference.