



Essex County Council

Senior Management Employment Committee

09:30	Tuesday, 08 February 2022	Committee Room 1 County Hall, Chelmsford, CM1 1QH
--------------	--------------------------------------	--

For information about the meeting please ask for:

- Gemma Bint, Democratic Services Officer, **or**
- Emma Hunter, Democratic Services Officer

Telephone: 03330 136276 / 36601

Email: democratic.services@essex.gov.uk

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

ECC Guest Wifi

For members of the public, you can now access free wifi in County Hall.

- Please log in to 'ECC Guest'
- Follow the instructions on your web browser

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. [A map and directions to County Hall can be found on our website.](#)

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located

on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

Accessing Documents

If you have a need for documents in, large print, Braille, on disk or in alternative languages and easy read please contact the Democratic Services Officer before the meeting takes place. For further information about how you can access this meeting, contact the Democratic Services Officer.

The agenda is also available on the Essex County Council website, www.essex.gov.uk From the Home Page, click on 'Running the council', then on 'How decisions are made', then 'council meetings calendar'. Finally, select the relevant committee from the calendar of meetings.

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available, you can find out by checking the [Calendar of Meetings](#) any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page.

		Pages
1	Election of Chairman To elect a Chairman for the meeting.	
2	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
3	Minutes of Previous Meetings:	
3a	SMEC Minutes: 14 December 2021	5 - 6
3b	SMEC Minutes 15 December 2021	7 - 8
4	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

5 Changes to the Responsibilities of Corporate Leadership Team roles and other changes

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

Committee: Senior Management Employment Committee

Enquiries to: Emma Hunter, Democratic Services Officer
Gemma Bint, Democratic Services Officer

Membership, Apologies, Substitutions and Declarations of Interest

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum: 3)

Councillor K Bentley
Councillor L McKinlay
Councillor T Ball
Councillor M Hoy
Councillor M Mackrory

Minutes of the Senior Management Employment Committee held on Tuesday 14 December 2021 at 10.30am in County Hall, Chelmsford.

Present:

Members

Councillor K Bentley	Chairman
Councillor M Mackrory	
Councillor L McKinlay	
Councillor C Pond	
Councillor J Spence	

The following officers were present in support:

Gavin Jones	Chief Executive
Pam Parkes	Executive Director, People and Transformation
Gemma Bint	Democratic Services Officer (present for items 1 - 4)
Luke Judd	Starfish Search

1. Election of Chairman

Nominations having been duly received and it was resolved that Councillor K Bentley be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest

The report was received.

There were no declarations of interest.

3. Minutes of Previous Meetings

3a. The minutes of the meeting of the Senior Management Employment Committee held on 8 June 2021 were approved as a true record and signed by the Chairman.

3b. The minutes of the meeting of the Senior Management Employment Sub-Committee held on 15 July 2021 were approved as a true record and signed by the Chairman.

4. Urgent Business

None.

Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

5. Honorary Payment Recommendation 2021
(Press and public excluded)

The Committee received a report by the Chief Executive in relation to paying an honorary to the Director, Highways and Transportation.

Resolved:

That the honorary set out in the agenda report would be paid in monthly instalments to the Director, Highways and Transportation to cover the period from 4 October 2021 until the new Executive Director, Climate, Environment and Customer Services commences their employment.

6. Candidate Interviews: Executive Director, Climate, Environment & Customer Services
(Press and public excluded)

The Committee agreed an appointment to the position of Executive Director, Climate, Environment & Customer Services, based on the outcome of an interview which had taken place earlier.

Resolved:

That the post of Executive Director, Climate, Environment & Customer Services be offered to Mark Ash.

.....
Chairman

.....
Date

**Minutes of the Senior Management Employment Committee held on
Wednesday 15 December 2021 at 9.30am in County Hall, Chelmsford.**

Present:

Members

Councillor K Bentley	Chairman
Councillor M Mackrory	
Councillor L McKinlay	
Councillor M Hoy	
Councillor J Spence	

The following officers were present in support:

Gavin Jones	Chief Executive
Pam Parkes	Executive Director, People and Transformation
Gemma Bint	Democratic Services Officer (present for items 1 - 3)
Luke Judd	Starfish Search

1. Election of Chairman

Nominations having been duly received and it was resolved that Councillor K Bentley be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest

The report was received.

Councillors Bentley and Spence declared a Code interest due to their prior knowledge of one of the candidates. They confirmed that they did not think that this represented a conflict of interest and remained in the meeting and participated throughout.

3. Urgent Business

None.

Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

4. Candidate Interviews: Executive Director, Economy, Investment and Public Health

(Press and public excluded)

The Committee agreed an appointment to the position of Executive Director, Economy, Investment and Public Health, based on the outcome of an interview which had taken place earlier.

Resolved:

That the post of Executive Director, Economy, Investment and Public Health be offered to Tom Walker.

5. Candidate Interviews: Director, Public Health

(Press and public excluded)

The Committee agreed an appointment to the position of Director, Public Health, based on the outcome of an interview which had taken place earlier.

Resolved:

That the post of Director, Public Health be offered to Lucy Wightman.

.....
Chairman

.....
Date