

Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	FTC/09/15
Date: 22 September 2015	
Confirmation of action taken since last meeting - Approval for Officer Visit to Spain	
Report by: Jennifer Reid, Committee Officer	
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1. Purpose of the Report

- 1.1 To confirm the action agreed in principle since the last meeting regarding proposed foreign travel to Spain

2. Recommendation

- 2.1 That the action agreed in principle since the last meeting of the Committee to approve in principle foreign travel to Spain by one officer to attend the Global Forum Study Tour in Alicante on 24 September 2015 at a total estimated cost of £325, be confirmed.

3. Background and proposal

- 3.1 Following the last meeting of the Committee, the attached application was received regarding proposed foreign travel to Spain by one officer to attend the Global Forum Study Tour in Alicante on 24 September 2015 at a total estimated cost to ECC of £325. The full application is attached to this report.
- 3.2 The cost of the study tour is being offset by the NHS; therefore approval is sought for the cost of flights and accommodation only.
- 3.3 Given that travel arrangements needed to be made before today's meeting, the Chairman agreed that the application should be circulated to all Members of the Committee for agreement in principle subject to confirmation at this meeting.