

AGENDA ITEM 7

Report to Accountability Board	Forward Plan reference number: N/A
Date of Accountability Board Meeting: 17 th July 2015 Date of report: 8 th July 2015	
Title of report: Monitoring and Evaluation Framework	
Report by David Godfrey, Director of SELEP	
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1. Purpose of report

- 1.1 The purpose of this paper is to agree the Growth Deal Monitoring & Evaluation Framework as required by Government, building directly on the quarterly monitoring arrangements.

2. Recommendations

- 2.1 The Board is asked:

- 2.1.1 To endorse the proposed Monitoring and Evaluation Framework; and
2.1.2 Note that further feedback from BIS may be incorporated into the final framework

3. Background

- 3.1 The SE LEP Monitoring & Evaluation Framework is a requirement of Government and has been developed to meet national guidelines. It provides the ability to assess the effectiveness and efficiency of selected schemes over time and, by inference, the impact of the Growth Deal and Strategic Economic Plan.
- 3.2 The framework builds directly on the Quarterly Monitoring and metrics reporting and will support local decision-making by adding further local understanding of what can best drive local economic growth.
- 3.3 As indicated in the accompanying report commissioned by Steer Davies Gleave, the framework has been developed around a series of evaluation questions and key schemes for which specific evaluation plans have been developed. These schemes are listed below:

- 3.3.1 A13 Widening (to be determined with the Department for Transport as a fully 'retained scheme')
- 3.3.2 A127 Corridor Improvements (will require further development as a partially 'retained scheme'/'portfolio scheme' by the Department for Transport)
- 3.3.3 Joint Colchester Transport Packages (Colchester LSTF/Colchester Town Centre/Colchester Integrated Transport Package/Colchester Park & Ride and Bus Priority Measures)
- 3.3.4 Hastings and Bexhill Road Schemes (Queensway Gateway Road/North Bexhill Access Road)
- 3.3.5 Thanet Parkway
- 3.3.6 Southend and Rochford Growth Area – Southend Central Area Action Plan
- 3.3.7 Sittingbourne Town Centre Regeneration
- 3.3.8 Rochester Airport Advanced Manufacturing Employment and Innovation Space
- 3.3.9 Development of Growth Hubs
- 3.3.10 Skills Capital Programme

3.4 The document also reviews processes for monitoring, introduces evaluation principles, before considering each scheme in turn. For each evaluation plan, there is a project overview, initial intervention logic; monitoring metrics required for evaluation; a suitable methodology and indicative timings to generate relevant evidence in relation to the evaluation questions; a broad-brush estimate of resourcing¹ (where appropriate); and how the evaluation will be used.

3.5 The report has been developed with federal areas and will continue to reflect local input. As indicated in the report, it is important to note the framework "is a 'living' document and will be refreshed on a frequent *ad hoc* basis".

3.6 A brief presentation will be made to Board Members by Steer Davies Gleave.

4. Financial Implications

4.1 This report is for information purposes only and there are no decisions required of the Board, therefore there are no financial implications to be considered.

5. Legal Implications

5.1 This report is for information purposes only and there are no decisions required of the Board, therefore there are no legal implications to be considered.

6. Staffing and other resource implications

¹ These are indicative only and they are made at 2015 prices. They exclude the on-going costs of gathering monitoring data and relate only to the analysis of data for evaluation purposes. No provision is made in the costings for client meetings, familiarisation, etc., all of which would need to be factored in if the evaluations were to be outsourced to third party organisations.

- 6.1 This report is for information purposes only and there are no decisions required of the Board, therefore there are no staffing or other resource implications to be considered.

7. Equality and Diversity implications

- 7.1. Section 149 of the Equality Act 2010 creates the public sector equality duty which requires that when a public sector body makes decisions it must have regard to the need to:
- (a) Eliminate unlawful discrimination, harassment and victimisation and other behaviour prohibited by the Act
 - (b) Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - (c) Foster good relations between people who share a protected characteristic and those who do not including tackling prejudice and promoting understanding.
- 7.2. The protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation.
- 7.3. The equality impact assessment indicates that the proposals in this report will not have a disproportionately adverse impact on any people with a particular characteristic. The report contains no decisions and therefore has no impact.

8. List of Appendices

- 8.1 Appendix 2: Monitoring & Evaluation Framework – Steer Davies Gleave report

(available at www.essex.gov.uk if not circulated with this report)

9. List of Background Papers

- 9.1 None

(Any request for any background papers listed here should be made to the person named at the front of the report who will be able to help with any enquiries)

Role	Date
Accountable Body sign off	
Suzanne Bennett	10/07/2015
On behalf of Margaret Lee	