

## Equality Impact Assessment - Originator Review

Reference: EQIA381052319

Submitted: 30 November 2021 14:49 PM

### Executive summary

**Title of policy or decision:** Vehicle Booking Pilot at Recycling Centres for Household Waste

**Describe the main aims, objectives and purpose of the policy (or decision):** The main aims of introducing a booking system for vehicles at Recycling Centres are: to reduce offsite queues; to manage congestion; to better manage peak demand and to flatten usage across opening hours. The initial focus will be vans and large trailers although this may be extended to other vehicles to ensure that throughput is effectively managed.

**What outcome(s) are you hoping to achieve?:** High Quality Environment

**Which strategic priorities does this support? - Help people get the best start and age well:** Minimise waste

**Is this a new policy (or decision) or a change to an existing policy, practice or project?:** a change to an existing policy, practice or project

**Please provide a link to the document / website / resource to which this EqlA relates:**

<https://www.loveessex.org>

**Please upload any documents which relate to this EqlA, for example decision documents:**

<https://www.loveessex.org>

### Assessing the equality impact

**Use this section to record how you have assessed any potential impact on the communities likely to be affected by the policy (or decision):** The new policy will primarily impact residents using vans or large trailers that visit Essex Recycling Centres, to dispose of waste. Vans and large trailers are being targeted as they contribute disproportionately to congestion levels as they take up a large amount of space on site and spend longer periods of time on site unloading. If extended, all service users attending by vehicle will be impacted.

Better management of service demand across the operating day will enhance the user experience of the service reduce congestion and increase the opportunity to segregate waste for recycling

**Does or will the policy or decision affect:**

**Service users:** Yes

**Employees:** No

**The wider community or groups of people, particularly where there are areas of known inequalities:** No

**Which geographical areas of Essex does or will the policy or decision affect?:** All Essex

**Will the policy or decision influence how organisations operate?:** No

**Will the policy or decision involve substantial changes in resources?:** No

**Is this policy or decision associated with any of the Council's other policies?:** No

**Is the new or revised policy linked to a digital service (website, system or application)?:** Yes

**Please describe the steps you have taken to meet the digital accessibility requirements:** To access the booking system, there will be a link from the Love Essex website which is in line with accessibility guidelines. The webpage will include clear headings/subheadings, and any images will have alt text. The terms and conditions will be in bullet points to make it more accessible.

The booking system will be hosted by an external provider. However, accessibility has been discussed as an important part of the design process. The system has been designed with large fonts and clear pages to allow sight impaired to view the information.

**Please describe the steps you have taken to test the accessibility of the website, system or application:**

The system is not fully accessible. Users who are not able to use the pilot booking solution for accessibility reasons will not be required to book in advance or will be able to contact the Essex Contact Centre to make a booking on their behalf.

**Please describe the steps you have taken to maintain accessibility once it has gone live:** The booking system will be monitored throughout an 18 month pilot period.

## Description of impact

**Description of Impact. If there is an impact on a specific protected group tick box, otherwise leave blank. You will be given the opportunity to rate identified impacts as positive, negative or neutral on the next page:** No impact on any of the above groups

**I confirm that I have considered the potential impact on all of the protected characteristics:** I confirm that I have considered the potential impact on all of the protected characteristics

**Describe any actions that have already been taken to mitigate negative impacts on any of the protected characteristics:** It is recognised that service users with a disability who use adapted vehicles may be disproportionately impacted if their vehicle falls into the category of van covered by the booking requirements. To mitigate this, blue badge holders will be exempt from having to book.

## Action plan to address and monitor adverse impacts

**Does your EqlA indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?:** No

## Details of person completing the form

**I confirm that this has been completed based on the best information available and in following ECC guidance:** I confirm that this has been completed based on the best information available and in following ECC guidance

**Date EqlA completed:** 30/11/2021

**Name of person completing the EqlA:** Linda Hanna

**Email address of person completing the EqlA:** Linda.Hanna@essex.gov.uk

**Your function:** Organisation Development, People and Service Transformation

**Your service area:** TDS

**Your team:** Waste Transformation Project Team

**Are you submitting this EqlA on behalf of another function, service area or team?:** Yes

**Name of person completing the EqlA:** Linda Hanna

**Function:** Place and Public Health

**Service area:** Environment and Climate

**Team:** Waste Team

**Email address of Head of Service:** [jason.searles@essex.gov.uk](mailto:jason.searles@essex.gov.uk)