

**MINUTES OF A MEETING OF THE ESSEX HEALTH AND WELLBEING BOARD
HELD AT BASILDON AND BRENTWOOD CLINICAL COMMISSIONING GROUP,
PHOENIX COURT. BASILDON ON WEDNESDAY 18 SEPTEMBER 2013**

Present:

Members

Mike Adams	Healthwatch Essex
Councillor John Aldridge	Essex County Council
Nick Alston, Co-opted Member	Essex Police & Crime Commissioner
Dr Kamal Bishai (Vice Dr Rob Gerlis)	West Essex CCG
Councillor Terry Cutmore	Rochford District Council
Councillor Dick Madden (Vice Cllr David Finch)	Essex County Council (Chairman)
Dr Mike Gogarty	Essex County Council
Dr Kevin McKenny (Vice Sunil Gupta)	Castle Point and Rochford CCG
Dr Bryan Spencer	Mid Essex CCG
Simon Hart, Co-opted Member	Independent Chair ESCB and ESAB
Dave Hill	Essex County Council
Joanna Killian	Essex County Council
David Marchant	Castle Point District Council
Nicola Beach (vice Ian Davidson)	Braintree District Council
Councillor Ann Naylor	Essex County Council
Andrew Pike	NHS England
Dr Gary Sweeney	North East Essex CCG (Vice-Chairman)
Peter Tempest	Essex County Council
Councillor John Galley	Chelmsford District Council
Jacqui Foyle	Community & Voluntary Sector

Officers

Tom Abell	Basildon & Brentwood CCG
Roger Bullen	Essex County Council
Ann Coldicott	Essex County Council
Shane Gordon	North East Essex CCG
Clare Hardy	Essex County Council
Barbara Herts	Essex County Council
Paul Probert	Essex County Council
Miles Smith	Essex County Council

1. Apologies and Substitutions

Apologies were received from:

Ian Davidson with Nicola Beach as his substitute	Braintree District Council
Dr Rob Gerlis with Dr Kamal Bishai as his substitute	West Essex CCG
Dr Sunil Gupta with Kevin McKenny as his substitute	Castle Point and Rochford CCG
Dr Lisa Harrod-Rothwell with Dr	Mid Essex CCG

Bryan Spencer as her deputy
Councillor David Finch with
Councillor Dick Madden as his
deputy

Essex County Council (Chairman)

2. Minutes

The minutes of the meeting of the Health and Wellbeing Board held on 16 July 2013 were approved as a correct record and signed by the Chairman subject to the following correction: Councillor John Galley should have been listed in the Apologies section and not as an officer in attendance.

Matters Arising:

The Board were advised that

- The draft Memorandum of Understanding was still the subject of discussion
- pursuant to Minute 10 the Winterborne View Stocktake had duly been signed off.

3. Declarations of Interest

Item 6 - Who Will Care? Commission Report

Mike Adams and Dr Gary Sweeney declared an Interest in this item as they along with Sir Thomas Hughes-Hallet were members of the Who Will Care Commission.

Item 8 - Urgent Care Plans

Nick Alston declared an interest in this item as he is a Non-Executive Director of Broomfield Hospital.

4. Questions to the Chairman from Members of the Public

Mr Ali asked a question relating to a statement which implied that the public belief was that GP's were over funded. He was advised that the future funding for GP's was still being looked at along with other views raised regarding GP funding.

5. Integration Programme Update

The Board considered a report HWB/012/13 by Dave Hill, Executive Director for People (Adults and Children), which provided an update on the Integration Programme including recent policy announcements, progress on the pioneer submission, planning for the integration transformation fund and an update on the task and finish groups.

The report provided an opportunity for Health & Wellbeing Board members to comment on the progress being made and agree next steps.

Dave Hill advised that the governance task and finish group set up at the last meeting had met once, they were now awaiting further guidance from central government and would report back on their findings at the next meeting. He advised that work on data and information mapping was on going and a meeting of the task and finish group dealing with this matter would take place soon.

He advised that NHS England had issued a call to action "The NHS belongs to the People" and we should all work together to support this debate.

Dave Hill also updated the Board on the progress to date regarding Pioneer Status. He advised that the formal interview had taken place earlier in the day which he had attended along with other members of the Board. He advised that the presentation had gone well. He also advised that successful applicants will not be advised until the end of October and there will be a formal launch on 5 November. He went on to say that 111 submissions were made, and 26 had been interviewed and approximately 10 would be successful. Southend Council had also been one of the applicants interviewed.

During the discussion on this item the following comments were made:

- Dr Bryan Spencer stated he believed the theory was there it just had to be turned into action;
- Councillor John Aldridge advised that he felt there was still a need to see what the gain is for partner organisations rather than advice for Central Government;
- Joanna Killian responded to a question regarding the Integrated Transformation Fund, a matter which had not yet been reported to the Board, regarding performance related funding. She advised that it was intended that payments would be made in two instalments and would relate to performance and not automatically paid. She went on to advise she would know more detail after a meeting scheduled to take place on 30 September.

Resolved:

1. That the Health and Wellbeing Board supports the NHS England call to action 'the NHS belongs to the people' and encourages partners to use their stakeholder and citizen networks to support this debate, be agreed;
2. That the Health and Wellbeing Board Business Management Group lead on developing the process for the Integrated Transformation Fund plan alongside the Integrated Plan process and report back to the November Health and Wellbeing Board meeting, be agreed; and

3. That the Health and Wellbeing Board use a workshop at one of its meetings to explore governance models, to support integrated commissioning conversations at a local level, be agreed.

6. The Health and Wellbeing Board's Proposal to Agree a Response to the Who Will Care? Commission Report

The Board received a report HWB/013/13 by Dave Hill which suggested a process for members to enable them to undertake a review and to prepare a formal and collective response to the recommendations that the Commission had made in the report published on Thursday 12 September 2013.

The Board once again welcomed Sir Thomas Hughes-Hallet to the Board meeting. Sir Thomas thanked the Board for the support he had received. The Board confirmed their agreement tot Dr Gary Sweeney continuing to Chair the meeting even though he had declared an interest in this item as a member of the Who Will Care commission.

Dave Hill urged the Board having gained momentum whilst the commission was in operation to remain determined that the outcomes should if possible be implemented and not lost. He tabled some analysis of the recommendation which indicated which could be easily introduced as quick wins, which would need more work before implementation and which were aspirational or required substantial work.

Dave Hill referred specifically to recommendation 5 – Leadership and the need to move on this quickly as a priority. He was also concerned that there should not be duplication of roles. He referred specifically to the recommendation regarding a new forum to assist, aid and advise. He believed there were already groups within CCG's and county wide who undertook the task. Dave Hill suggested that he, Andrew Pike and Sir Thomas bring together a provider forum to replace any similar bodies in existence. The forum would be a formal sub-group of the Health and Wellbeing Board and would make recommendations to the Board.

During the discussion on this item the following comments were made:

- Dr Shane Gordon stated that he thoroughly commended the report. He believed it would be a good preparation to the Call for Action. However, he asked if it is legally achievable? Other members acknowledged his comment and that there were barriers to be overcome. Sir Thomas gave as an example the recommendation 5.3.1 One pot of money alongside one set of outcomes. He clarified this recommendation by explaining he actually meant that all parties should state up front the amount available to them in order to agree one outcome;
- Reference was made to the proliferation of groups. Dave Hill advised that he did not intend to duplicate any CCG groups. Sir Thomas agreed and added that any new groups would need to add value. He had already had

an interest from large companies who might be useful partners namely Nestle and Glaxo Smyth Kline.

- Dr Kamal Bishai urged that the strategic be separated from the operational recommendations and that all be set achievable timescales. Sir Thomas agreed and added it would be a shame if the actions were not evaluated as work progresses.
- Sir Thomas stated that he was disappointed that he had not had time to include discharges from hospital in his project. He also commented that he believed Learning Disabilities had also felt like an untackled service. He also stated that he believed some organisations needed managerial support and not cash to make them more useful to the whole county and not just pockets of the community.

Resolved:

That the Board:

- i. acknowledges receipt of the “Who Will Care?” Commission’s final report, thanks Sir Thomas Hughes-Hallett (Chairman) and all members of the Commission for the time and effort that they have put into their role, be agreed;
- ii. give the BMG approval to deal with the quick wins straight away, to bring back the nice but need work recommendations and give further consideration to those that would give a a longer term gain but are more difficult to achieve, be agreed;
- iii. note that the newly formed group will put together Terms of Reference and membership. He gave an understanding that the sub-group would not interfere with the CCG groups, but would look into the logistics of possibly ending any groups where there was significant overlap, be agreed
- iv. requests that all members should share the Commission’s Report with their own organisations in order to determine what actions partner organisations will be taking in response to the Commission’s recommendations; be agreed.
- v. provides guidance for member organisations regarding their initial assessment of the recommendations, be agreed; and
- vi. agrees to consider the accumulated responses from all partner organisations at the next meeting on 21 November 2013 and agrees a consolidated response and action plan, prepared by the Business Management Group, that represents the formal response from the Health and Wellbeing Board to the “Who Will Care?” Commission, be noted.

7. The Children and Young People and Families Plan 2013/2016

The Board considered a report HWB/014/13 by Barbara Herts, Director of Integrated Commissioning and Vulnerable People, which was jointly presented by Barbara Herts, Roger Bullen and Councillor Dick Madden seeking endorsement from the Board regarding the Children, Young People and Families Partnership Plan (CYPFPP) which set the broad interagency agenda for Children's Services and which will influence the future commissioning intentions, priorities and approach within ECC's emerging People Commissioning Strategy (Children, Young People and Families).

The Essex Children, Young People and Families Partnership Plan for 2013-2016 had been developed at a time of significant change both at a National and County Level. The document took account of the increasing emphasis on commissioning for children's services within Essex alongside reconfiguration within the NHS, transfer of Public Health responsibilities to the Local Authority and significant restructure within ECC.

The plan was essential in setting the direction of travel for Children's Services across Essex and maintaining progress through a commitment to partnership planning and exploring opportunities to integrate commissioning.

The plan sets out 10 priority themes, agreed by partners, which provide strategic direction to inform commissioning. Partners have agreed to work within a set of principles including the principle to 'eliminate unlawful discrimination, advance equality of opportunity and foster positive relations between those who share a protected characteristic and those who do not.

During the discussion on this item the following comments were made:

- Councillor Terry Cutmore stated that he was pleased that young carers were mentioned;
- Nick Alston advised that he was pleased that the Board were still overseeing the production of a Plan even though there is no longer a Statutory responsibility to have one. He went on to say he believed that more work was required regarding domestic abuse;
- Dr Bryan Spencer urged that there should be specific mention of 0-2 year olds instead of 0-5;
- Mike Adams commented that such plans need to capture comments from children who act as unpaid carers.

Barbara Herts agreed to review the priorities with the CCG's.

Resolved:

That the report be noted and the Children, Young People and Families Partnership Plan be endorsed as being in alignment with the Essex Joint Health and Wellbeing Strategy.

8. Urgent Care Plans

The Board considered a report HWB/015/13 by Andrew Pike, Essex Area Director – NHS England which provided an overview of the Urgent Care Plans being developed by each of the Clinical Commissioning Groups in Essex.

The Board noted that after a very difficult winter in 2012/13, the NHS had required all Clinical Commissioning Groups to put in place urgent care plans. The purpose of the plan was to ensure the delivery of a safe urgent care system for 2013/14 and to ensure the delivery of the 4 hour waiting time target within Accident & Emergency Departments. This was a key measure both of specific patient quality for treatment within A&E departments, but also as an indicator of the broader health of the health and social care urgent care system. Urgent Care Plans would be signed off by CCG Boards in September and October of this year.

The Board received an oral update from each individual CCG regarding the specific action they had each taken.

Councillor Terry Cutmore asked about the Out of Hours Service. He was advised that the new 111 Service had been a success in the south of the County compared to other areas.

Resolved:

That:

- 1) The Health and Wellbeing Board note the update and overview of the Urgent Care Plan development;
- 2) the establishment of Urgent Care Boards in each CCG, which senior officers of the County Council attend, be noted;
- 3) Clinical Commissioning Groups and Social Care colleagues evidence and update on delivery of the A&E target and urgent care resilience over this coming winter and for this to be reflected in the development of integrated plans for 2014/15, be agreed; and
- 4) the decisions made by the Department of Health in respect of allocation of winter monies for this year and receipt of winter monies by the West Essex, Mid Essex and Basildon & Brentwood Health systems, be noted.

9. Update on Keogh Action Plans

The Board received presentation from Tom Abel and Dr Shane Gordon regarding the outcome and response to the Keogh Review at Basildon and

Thurrock University Hospital and Colchester Hospital University Foundation Trust respectively.

During the discussion on this item the following was discussed:

- Simon Hart commented on the numerous levels of scrutiny which Basildon and Colchester have to deal with. He was concerned about how scrutiny is set up rather than what scrutiny was taking place. He believed work could be undertaken to streamline scrutiny by topic and reduce the number of scrutiny inspections. Tom Abel agreed to discuss further with Simon.
- Dr Bryan Spencer asked about the out of hours services. Officers confirmed that the weekend and out of hours services had been more vulnerable.
- Nick Alston stated that a lot of work has already been undertaken but more work was needed across all trusts to get things right.
- Mike Adams commented on the Frances Review – the need to get from a have to do to a want to do is imperative to success.
- Andrew Pike advised that Quality of Delivery was likely to be the topic of a report to a future meeting.

Resolved:

That the presentations and comments be noted.

10. Economic Sustainability of West Essex and Mid Essex Health Systems

The Board received an oral report by Andrew Pike, NHS England flagging up an area for future discussion regarding work which will be required in order to help the most financially challenged areas of the County, Mid and West. Andrew advised that their economic sustainability was an issue as they needed to find 40 million across both areas. He advised that even though there was a clear financial plan in place the Trusts could not continue to have that level of bail out

Dr Bryan Spencer advised that there was a Board meeting scheduled to take place on 19 September and that the Trusts may need to look further to seek a solution.

Resolved:

That that the above be noted.

11. Safeguarding Board Annual Reports 2012/13

The Board considered a report HWB/018/13 by Simon Hart advising of the publication of the annual reports from The Essex Safeguarding Adults Board

(ESAB) and The Essex Safeguarding Children Board (ESCB). The Board were asked to note the reports for information.

12. Date of next meeting

The Board noted that its next ordinary meeting is scheduled to take place on Thursday 21 November at 2pm at a venue tba. The Board also noted that a stakeholder conference would take place on Tuesday 5 November 2013.

Chairman
21 November 2013