

Report title: Approval for Member and Officer attendance at the CCN Conference	
Report to: Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
Report author: Gemma Bint, Democratic Services Officer	
Date: 17 September 2019	For: Decision
Enquiries to: gemma.bint@essex.gov.uk, 03330136276	
County Divisions affected: All Essex	

1. Purpose of Report

- 1.1 To confirm that an application (attached to this report) was agreed by email for four members (Councillors Bentley, Madden, McKinlay and Mackrory) and one officer (Gavin Jones, Chief Executive) to attend the County Councils Network (CCN) Annual Conference from 17-19 November 2019 in Guildford, Surrey.

2. Recommendation

- 2.1 To note that it has been agreed for four members and an officer to attend the CCN annual conference from 17-19 November 2019 in Guildford, Surrey at a total estimated cost of £4,016 plus VAT, be approved.

Appendix 1: Application for Member and Officer attendance at the CNN Conference 2019