

Essex County Wide Traveller Unit Operations Board 27th May 2022

Report by Donna Norman, Assistant Accountant

Finance Report for the Essex County Wide Traveller Unit

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Purpose	
1.	To receive the 2021/22 financial position.
2.	To receive the budget for 2022/23 and to note the proposed budgets for 2023/24 and 2024/25.
3.	To note the 2022/23 Membership Fees.
4.	To note the Balance Sheet Reserves.

1. 2021/22 Final Outturn Position as at 31st March 2022

	2021/22 Budget	Actuals to 31st March 2022	Outturn	Variance
<u>Expenditure:</u>				
Employees	£297,547	£275,833	£275,834	(£21,713)
Premises	£0	£98	£98	£98
Supplies & Services	£70,000	£26,120	£26,120	(£43,880)
Transport & Mileage	£19,000	£14,643	£14,643	(£4,357)
Third Party Payments	£0	(£63,911)	(£63,911)	(£63,911)
Transfer Payments	£0	£87	£87	£87
Legal	£15,000	£23,167	£23,167	£8,167
Gross Expenditure	£401,547	£276,037	£276,038	(£125,509)
<u>Income:</u>				
Partner Contributions (inc ECC)	(£401,547)	(£412,750)	(£412,750)	(£11,203)
Gross Income	(£401,547)	(£412,750)	(£412,750)	(£11,203)
Forecast Surplus	£0	(£136,712)	(£136,712)	(£136,712)

The Essex Countywide Traveller Unit 2021/22 outturn position is a net surplus position of (£136,712).

To Note:

1. Essex County Councils contribution to the ECTU for 2021/22 is £306,145 across internal partners.
2. This position confirms that both legal fees and bailiff costs (budgeted under Supplies & Services) continue to be managed within the budget allocated.
3. The year-end under spend position has increased the reserve from a surplus position at the closure of the 2020/21 accounts of £185,268 to a surplus of £321,980 at the close of the 2021/22.

2. Budget/Actuals for 2021/22 and agreed Budget for future years

	2021/22	2021/22	2022/23	2023/24
	Budget	Actuals	Draft Proposed Budget	Draft Proposed Budget
Expenditure:				
Employees	£297,547	£275,833	£307,217	£317,202
Supplies & Services	£70,000	£26,219	£58,936	£47,713
Legal	£15,000	£23,167	£15,615	£16,162
Transport & Mileage	£19,000	£14,643	£19,779	£20,471
Third Party Payments		(£63,824)		
Gross Expenditure	£401,547	£276,037	£401,547	£401,547
Income:				
Partner Contributions	(£401,547)	(£412,750)	(£401,547)	(£401,547)
Gross Income	(£401,547)	(£412,750)	(£401,547)	(£401,547)
Net Expenditure (Surplus) / Deficit	£0	(£136,712)	£0	£0

The 2022/23 agreed budget assumes the following:

- No increases to membership fees.
- 3.25% increase for Employee budgets (2% Staffing and 1.25% NI Uplift)
- 4.1% RPI increase for Supplies & Services and Transport budgets
- Supplies & Services budgets have then been reduced to show an overall net-nil budget.
- 2023/24 budgets (excluding membership contributions) have all been increased by the RPI figure which is currently 3.5% as per the latest information available.

* Future year budgets are subject to change following proposal and discussions at a later date.

3. To note 2022/23 Membership Fees

Organisation	2022/23 Fee (Approved at the November 2021 Joint Committee meeting)	% Contribution per member
Essex County Council:		
ECC - Gypsy & Traveller	£221,268	54.02%
ECC - Highways	£8,312	2.03%
Public Health	£59,941	14.63%
Essex Property & Facilities	£8,312	2.03%
Country Parks	£8,312	2.03%
Total ECC	£306,145	74.75%
Essex Fire and Rescue		
	£12,000	2.93%
Districts / Boroughs & Unitary:		
Uttlesford District Council	£8,312	2.03%
Thurrock Council	£8,312	2.03%
Rochford District Council	£8,312	2.03%
Maldon District Council	£8,312	2.03%
Colchester Borough Council	£8,312	2.03%
Tendring District Council	£8,312	2.03%
Basildon Borough Council	£8,312	2.03%
Castlepoint Borough Council	£8,312	2.03%
Braintree District Council	£8,312	2.03%
Brentwood Borough Council	£8,312	2.03%
Chelmsford City Council	£8,312	2.03%
Total Districts/Boroughs/Unitary	£91,432	22.32%
Total Subscriptions	£409,577	100%

4. Balance Sheet – Reserves

Balance Sheet: General Balance	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Opening Balance (Surplus)	(£66,798)	£26,462	(£24,927)	(£78,355)	(£143,103)	(£185,268)	(£321,980)	(£321,980)
Current Year Net Expenditure (Surplus)	£93,260	(£51,389)	(£53,428)	(£64,748)	(£42,166)	(£136,712)	£0	£0
Closing Balance (Surplus) / Deficit	£26,462	(£24,927)	(£78,355)	(£143,103)	(£185,268)	(£321,980)	(£321,980)	(£321,980)