

# Equality Impact Assessment

## Context

1. under s.149 of the Equality Act 2010, when making decisions, Essex County Council must have regard to the Public Sector Equality Duty, ie have due regard to:
  - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
  - advancing equality of opportunity between people who share a protected characteristic and those who do not,
  - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
  - age
  - disability
  - gender reassignment
  - marriage/civil partnership
  - pregnancy/maternity
  - race
  - religion/belief
  - sex/gender
  - sexual orientation.
3. In addition to the above protected characteristics you should consider the cross-cutting elements of the proposed policy, namely the social, economic and environmental impact (including rurality) as part of this assessment. These cross-cutting elements are not a characteristic protected by law but are regarded as good practice to include.
4. The Equality Impact Assessment (EqIA) document should be used as a tool to test and analyse the nature and impact of either what we do or are planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. Use the questions in this document to record your findings. This should include the nature and extent of the impact on those likely to be affected by the proposed policy.
6. Where this EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. The EqIA will be published [online](#):
8. All **Cabinet Member Actions, Chief Officer Actions, Key Decisions** and **Cabinet Reports must be** accompanied by an EqIA.
9. For further information, refer to the EqIA guidance for staff.
10. For advice, contact:  
Shammi Jalota [shammi.jalota@essex.gov.uk](mailto:shammi.jalota@essex.gov.uk)  
Head of Equality and Diversity  
Corporate Law & Assurance  
Tel 0330 134592 or 07740 901114



## Section 1: Identifying details

Your function, service area and team: Essex Highways, Internal Construction

If you are submitting this EqlA on behalf of another function, service area or team, specify the originating function, service area or team: Business Improvement & Planning

Title of policy or decision: Proposed Trial to Remove Vehicles which are Unlawfully Parked and Interfering with Highway Works

Officer completing the EqlA: Will Young Tel: 0345 603 7631 Email:

Date of completing the assessment: 30/08/17

## Section 2: Policy to be analysed

2.1	<p>Is this a new policy (or decision) or a change to an existing policy, practice or project?</p> <p>Extension of existing ad hoc practice</p>
2.2	<p>Describe the main aims, objectives and purpose of the policy (or decision):</p> <p>What outcome(s) are you hoping to achieve (ie decommissioning or commissioning a service)?</p> <p>Reduce downtime caused to highway maintenance activity caused by parked vehicles.</p>
2.3	<p>Does or will the policy or decision affect:</p> <ul style="list-style-type: none"><li>• service users</li><li>• employees</li><li>• the wider community or groups of people, particularly where there are areas of known inequalities?</li></ul> <p>Yes, effects all residents of Essex.</p> <p>Will the policy or decision influence how organisations operate?</p> <p>No</p>
2.4	<p>Will the policy or decision involve substantial changes in resources?</p> <p>No</p>
2.5	<p>Is this policy or decision associated with any of the Council's other policies and how, if applicable, does the proposed policy support corporate outcomes?</p> <p>Improves efficiency of service delivery</p>



### Section 3: Evidence/data about the user population and consultation<sup>1</sup>

As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).

3.1	<p>What does the information tell you about those groups identified?</p> <p>The policy has the potential to effect any resident of Essex where highway works are occurring where vehicles are parked on carriageway</p>
3.2	<p>Have you consulted or involved those groups that are likely to be affected by the policy or decision you want to implement? If so, what were their views and how have their views influenced your decision?</p> <p>No</p>
3.3	<p>If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary. Please include any reasonable adjustments, e.g. accessible formats, you will provide as part of the consultation process for disabled people:</p> <p>Existing ECC policies on communication are to be followed. The policy is a trial and the need for consultation will be reviewed in December.</p>

<sup>1</sup> Data sources within EEC. Refer to Essex Insight:  
<http://www.essexinsight.org.uk/mainmenu.aspx?cookieCheck=true>  
with links to JSNA and 2011 Census.



## Section 4: Impact of policy or decision

Use this section to assess any potential impact on equality groups based on what you now know.

<b>Description of impact</b>	<b>Nature of impact</b> Positive, neutral, adverse (explain why)	<b>Extent of impact</b> Low, medium, high (use L, M or H)
Age	Adverse/Neutral – see disability if applicable	L
Disability – learning disability	Neutral – those with this disability are unlikely to own a vehicle	L
Disability – mental health issues	Adverse/Neutral – residents are warned that obstructive vehicles will be moved by way of leaflets or letters delivered well in advance of the works	L
Disability – physical impairment	Adverse – individuals who are physically disabled may not be able to access their vehicle if it is moved too far away.	M
Disability – sensory impairment (visual, hearing and deafblind)	Neutral – those adversely impacted by this policy with this disability are unlikely to be able to drive a vehicle.	L
Gender/Sex	Neutral - no adverse impact identified relating to gender	L
Gender reassignment	Neutral- no adverse impact identified relating to gender reassignment	L
Marriage/civil partnership	Neutral- no adverse impact identified relating to marriage/civil partnership	L
Pregnancy/maternity	Adverse/Neutral – there is the potential for someone who is heavily pregnant to be impacted by their vehicle being moved.	M
Race	Adverse/Neutral – communication will follow ECC's procedure for customers with English as a second language	L
Religion/belief	Neutral – no adverse impact identified relating to religion of belief. Site access will be covered by	L
Sexual orientation	Neutral - no adverse impact identified relating to sexual orientation	L



<b>Cross-cutting themes</b>		
<b>Description of impact</b>	<b>Nature of impact</b> Positive, neutral, adverse (explain why)	<b>Extent of impact</b> Low, medium, high (use L, M or H)
Socio-economic	Neutral - No change above existing temporary disruption caused by highway works.	L
Environmental, eg housing, transport links/rural isolation	Neutral – No change above existing need to temporarily adjust travel behaviour due to disruption.	L



## Section 5: Conclusion

		Tick Yes/No as appropriate	
5.1	Does the EqlA in Section 4 indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?	No <input type="checkbox"/>	
		Yes <input checked="" type="checkbox"/>	If ' <b>YES</b> ', use the action plan at <b>Section 6</b> to describe the adverse impacts and what mitigating actions you could put in place.



## Section 6: Action plan to address and monitor adverse impacts

What are the potential adverse impacts?	What are the mitigating actions?	Date they will be achieved.
Those with a mobility disability have their vehicle moved further away than they can easily travel unaided	Vehicles with disabled parking badges will be returned to their original location or not moved.	Added to operational procedure
Someone who is heavily pregnant or in labour has to travel further to access their vehicle.	Literature delivered to residents clearly explains what will happen to allow them to make alternative arrangements. The procedure designed to be flexible to allow for individual circumstances if supervisors are made aware of specific maternity needs.	Included in operational procedure



**Section 7: Sign off**

**I confirm that this initial analysis has been completed appropriately.  
(A typed signature is sufficient.)**

Signature of Head of Service: Mike Thompson

Date: 14/09/17

Signature of person completing the EqlA: Will Young

Date: 30/08/2017

**Advice**

Keep your director informed of all equality & diversity issues. We recommend that you forward a copy of every EqlA you undertake to the director responsible for the service area. Retain a copy of this EqlA for your records. If this EqlA relates to a continuing project, ensure this document is kept under review and updated, eg after a consultation has been undertaken.

