

New Submission for the Forward Plan of Decisions

All proposed Key Decisions must be published on the Forward Plan for 28 days before the decision can be made.

Complete all fields and return to the relevant Cabinet Office for Cabinet Member approval.

Title of Decision	Introduction of Home Office visa and citizenship application service to Chelmsford Library
Brief summary of the issue to be decided	Introduce a UK Visa and Citizenship Application Service (UKVCAS) service point within Chelmsford Library and enter a contract to deliver visa application services.
Cabinet Member	Cll Louise McKinlay
Lead Officer	Juliet Pirez
Consultation (who has been or will be consulted, including the public)	Director of Customer Services Cabinet Advisor
Who will take the decision	Individual Cabinet Member
Date on which or period within which we expect the decision to be taken	28 days after publication- decision 16 th September 2022
List of documents (submitted to the decision maker for consideration, this must include an Equality Comprehensive Impact Assessment)	CMA and EQIA (Currently in draft)

Decision are normally taken in public, if you want this report to be taken in private please contact Democratic Services at the same time as submitting this form to the Cabinet Office.