

Minutes of a Meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held at County Hall, Chelmsford, at 10.30am on 21 April 2015

Present:

Councillor

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| David | Finch | Chairman |
| Mike | Mackrory | |
| Dick | Madden | |
| Simon | Walsh | |
| Bill | Archibald | (substituting for Councillor Michael Danvers) |

1. Apologies for absence

Apologies were received from Cllr Danvers.

2. Minutes

The minutes of the meeting held on 17 February 2014 were agreed as a correct record and signed by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Application for Member Foreign Travel (Innovation Centre, Bordeaux)

Councillors Rodney Bass, (Cabinet Member for Highways and Transportation) and Eddie Johnson, (Cabinet Member for Highways Maintenance and Small Schemes Delivery) were in attendance to answer members' questions.

Members considered report FTC/02/15 by the Committee Services Manager relating to an application for Councillors Rodney Bass, and Eddie Johnson, to visit the Ringway Jacobs Innovation Centre in Bordeaux on 3rd & 4th June 2015. The report advised that members would be accompanied by three officers, the Director for Commissioning: Transport and Infrastructure, the Commissioning Contract Manager, Highways and the Policy and Strategy Advisor to the Leader of the Council. It was agreed by the Committee that the Policy and Strategy Advisor to the Cabinet Member for Highways and Transportation should also attend.

The cost of the visit for all attendees (except the two Policy and Strategy Advisors) would be met by Ringway Jacobs. Costs relating to the attendance of the two Policy and Strategy Advisors (£285 per person and a total cost of £570) would be met by the Council, .

The Committee noted that an overnight stay at Gatwick on the night preceding the visit was necessary due to the timing of flights to Bordeaux.

The Chairman commented that, during the visit, he would ask his Policy and Strategy Advisor to focus particularly on investigating how Ringway Jacobs encouraged innovation across the organisation.

Responding to Members' questions, the Chairman and Councillor Johnson highlighted the particular benefits of visiting the Ringway Jacobs Innovation Centre. The support of the Chief Executive and the Section 151 Officer for the visit was also confirmed.

Resolved:

- 1) That approval be given for Councillors Rodney Bass and Eddie Johnson, accompanied by four officers of the Council (including two Policy and Strategy Advisors), to visit Ringway Jacobs Innovation Centre in Bordeaux on 3rd & 4th June 2015.
- 2) That the costs associated with the attendance of two Policy and Strategy Advisers (£270 per person, and a total of £570) be met by the Council, with the remaining costs to be met by Ringway Jacobs.
- 3) That the Committee receive a report feeding back the learning points from the visit, and how these will be applied in ECC.

5. Report of Action Taken Since Last Meeting - Approval for Officer Foreign Travel

Members considered report, FTC/03/15 by the Committee Services Manager confirming action taken since the last meeting regarding travel to Italy by Alex Creecy, Technical Manager in Integrated Waste Management from 14 – 16 April to attend a workshop on Innovative Technologies and Participatory Strategies in Naples, at a total cost of £372.40

Resolved:

- 1) That the action taken since the last meeting of the Committee to approve foreign travel to Italy by Alex Creecy, Technical Manager in Integrated Waste Management from 14 – 16 April to attend a workshop on Innovative Technologies and Participatory Strategies in Naples, at a total cost of £372.40, be approved.

6. Date of Next Meeting

The Committee noted that the next meeting would take place on Tuesday 19 May 2015 at 10.30 or on the rising of the Cabinet meeting to be held that same morning, whichever was the later.

7. Urgent Business

Application for Member Foreign Travel: East of England European Partnership

This item was withdrawn from the agenda.

Chairman
19 May 2015