



Essex County Council

Audit, Governance and Standards Committee

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| 10:00 | Monday, 05 June 2023 | Committee Room 1 County Hall, Chelmsford, CM1 1QH |
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For information about the meeting please ask for:

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Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

ECC Guest Wifi

For members of the public, you can now access free wifi in County Hall.

- Please log in to 'ECC Guest'
- Follow the instructions on your web browser

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. [A map and directions to County Hall can be found on our website](#)

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities. The Council Chamber is accessible by lift located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. If the meeting is taking place in Committee Room you will need to download the **Sennheiser MobileConnect App** from your mobile phone's app store in order to access a sound enhancement

service for the hard of hearing. You will need to bring headphones or earbuds to the meeting with you. Please speak with a member of the Democratic Services Team before the start of the meeting for assistance in using this service.

Accessing Documents

If you have a need for documents in, large print, Braille, on disk or in alternative languages and easy read please contact the Democratic Services Officer before the meeting takes place. For further information about how you can access this meeting, contact the Senior Democratic Services Officer.

The agenda is also available on the Essex County Council website, www.essex.gov.uk. From the Home Page, click on 'Running the council', then on 'How decisions are made', then 'council meetings calendar'. Finally, select the relevant committee from the calendar of meetings.

Livestreaming of meetings

In the interests of improving access to the Council's meetings, most meetings will be livestreamed on the [ECC Democracy - YouTube Channel](#). Recordings of the meetings once they have finished are also available on the Channel.

Should you wish to record the meeting, please contact the officer shown on the agenda front page.

| | | Pages |
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| 1 | Membership, apologies, substitutions and declarations of interest | 5 - 5 |
| 2 | Minutes and Matters Arising To approve as a correct record the minutes of the meeting held on 27 March 2023 and to identify any matters arising. | 6 - 11 |
| 3 | Election of Vice-Chairman To elect a Vice-Chairman or Vice-Chairmen for the Municipal Year 2023/24. | |
| 4 | Draft Statement of Accounts and Draft Annual Governance Statement 2022/23 (AGS/19/23) To receive a report from Nicole Wood, Executive Director, Corporate Services. | 12 - 234 |

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| 5 | Internal Audit and Counter Fraud Annual Report (AGS/20/23) | 235 - 260 |
| | To receive a report from Paula Clowes, Head of Assurance. | |
| 6 | Annual Report of the Audit, Governance and Standards Committee (AGS/21/23) | 261 - 272 |
| | To receive a report from Paul Turner, Director, Legal and Assurance. | |
| 7 | Annual Review of Code of Conduct Complaints 2022-23 Complaints (AGS/22/23) | 273 - 275 |
| | To receive a report from Paul Turner, Director, Legal and Assurance. | |
| 8 | Annual Review of Members Gifts and Hospitality Register 2022-23 (AGS/23/23) | 276 - 282 |
| | To receive a report from Paul Turner, Director, Legal and Assurance. | |
| 9 | Annual review of Member and Officer Foreign Travel 2022-23 (AGS/24/23) | 283 - 286 |
| | To receive a report from Paul Turner, Director, Legal and Assurance. | |
| 10 | Assurance on Procurement and Contract Management (AGS/25/23) | 287 - 296 |
| | To receive a report from Paula Clowes, Head of Assurance | |
| 11 | Work Programme 2023/24 (AGS/26/23) | 297 - 298 |
| | To receive a report from Paul Turner, Director, Legal and Assurance | |
| 12 | Date of next meeting | |
| | To note that the next meeting of the Committee will take place at 10am on Monday 3 July 2023 in Committee Room 1 at County Hall, Chelmsford, CM1 1QH. | |

13 Urgent Business

To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

14 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.