

<b>Essex Pension Fund Strategy Board</b>	<b>EPB/21/16</b>
<b>date: 15 September 2016</b>	

### **Membership and Terms of Reference**

Report by Secretary to the Board

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Enquiries to Ian Myers, 033301 34575

#### **1. Purpose of the Report**

1.1 To note the Board's membership and terms of reference.

#### **2. Recommendation**

2.1 That the Board note the report.

### **3. Background**

- 3.1 In accordance with usual practice the Pension Strategy Board's (PSB's) membership and Terms of Reference are attached as Appendices A and B respectively for Members' information.

### **4. Link to Essex Pension Fund Objectives**

- 4.1 This information will assist the Board in achieving the following Fund objective:

Ensure the Pension Fund is managed and its services delivered by people who have the appropriate knowledge and expertise

### **5. Risk Implications**

- 5.1 An uninformed membership may offer inadequate leadership and make decisions which do not take account of relevant factors.

### **6. Communication Implications**

- 6.1 None

### **7. Finance and Resources Implications**

- 7.1 None

### **8. Background Papers**

- 8.1 None

**Essex Pension Fund Strategy Board  
Membership (as at 1 September 2015)**

<b>Representing</b>		<b>Term of Office</b>
<b>Essex County Council (4:1:1:1)</b>		
Councillor R L Bass (Chairman)	Conservative	Until 2017 CC elections
Councillor S Barker	Conservative	"
Councillor S Canning	Conservative	"
Councillor K Clempner	Labour	"
Councillor N Le Gresley	UKIP	"
Councillor N J Hume (Deputy Chairman)	Conservative	"
Councillor J Whitehouse	Liberal Democrat	"
<u>Named substitutes:</u>		
Councillor K Bobbin	Labour	"
Councillor J Huntman	UKIP	"
Councillor M Mackrory	Liberal Democrat	"
Councillor J Spence	Conservative	"
<b>District/Borough Councils in Essex (1)</b>		
(nominated by Essex Borough and District Leaders' Group)		
Councillor C Riley	Castle Point Council	Until 2019 District/Borough Council elections)
<b>Unitary Councils in Essex (1)</b>		
Councillor A Moring	Southend-on-Sea Borough Council	
<b>Smaller Employing Bodies (1)</b>		
Mrs Jenny Moore	The Billericay School	4 years, from Employer Forum 2015 until Employer Forum 2019
<b>Scheme Members (1)</b>		
(nominated by UNISON)		
Mrs Sandra Child		Appointed January 2016 until 25/9/19
<b>Total</b>	<b>11</b>	

**EXTRACT FROM ESSEX COUNTY COUNCIL CONSTITUTION:**

**8.1.6 Essex Pension Fund Strategy Board**

Membership: 11 members consisting of seven Members of the Council, one member representing Borough, City and District Councils in Essex, one member representing Southend-on-Sea and Thurrock Unitary Councils, one member representing other Employing Bodies nominated by the Employer Forum and one member representing Scheme Members nominated by Unison.

To exercise on behalf of the Council all of the powers and duties of the Council in relation to its functions as Administering Authority of the Essex Pension Fund except where they have been specifically delegated by the Council to another Committee or to an officer; this will include the following specific functions:

- (i) to monitor and oversee the work of the Essex Pension Fund Investment Steering Committee through its quarterly reports;
- (ii) to monitor the administration of the Pension Scheme, including the benefit regulations and payment of pensions and their day-to-day administration including the Internal Disputes Resolution Procedures, and ensure that it delivers best value and complies with best practice guidance where considered appropriate;
- (iii) to exercise Pension Fund discretions on behalf of the Administering Authority;
- (iv) to determine Pension Fund policy in regard to employer admission arrangements;
- (v) to determine the Pension Fund's Funding Strategy and approve its Funding Strategy Statement;
- (vi) to receive periodic actuarial valuation reports from the Actuary;
- (vii) to co-ordinate Administering Authority responses to consultations by Central Government, professional and other bodies; and
- (viii) to consider any views expressed by employing organisations and staff representatives.