

Minutes of a Meeting of the Committee to Determine the Conditions of Employment of Chief and Deputy Chief Officers held at County Hall, Chelmsford, at 12.15pm on 23 September 2014

Present:

Councillors

D Finch	Leader of the Council (Chairman)
K Bobbin	Labour Group
R Gooding	Cabinet Member Education and Lifelong Learning
T Higgins	Liberal Democrat Group
D Madden	Cabinet Member for Families and Children

The following officers were present in support:

Joanna Killian	Chief Executive
Adam Bowles	Director for Human Resources
Terry Osborne	Director for Corporate Law and Assurance (until the candidate interviews commenced)
Judith Dignum	Committee Services Manager (Secretary to the Committee)

1. Minutes

The minutes of the meeting held on 27 May 2014 were agreed as a correct record and signed by the Chairman.

2. Declarations of Interest

There were no declarations of interest.

3. Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

4. Update on the Corporate Management Board

(Exempt under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972)

The Committee considered a report which updated them on the functional alignment of existing Chief Officers following changes to the Corporate Leadership structure agreed by Cabinet at their meeting on 23rd September 2014

and the process for recruiting to the new posts and seeking approval to an increase in the annual salary for Helen Lincoln.

Resolved:

- a. That the alignment of existing Chief Officers to the roles on the Corporate Leadership Team, be noted.
- b. That the outcome of the job matching exercise that has been undertaken in relation to the existing post of Executive Director for Family Operations and the new post of Executive Director for People Operations which will result in the “slotting” of the existing Director, Helen Lincoln, into the new post of Executive Director for People Operations, be noted.
- c. That the proposed increase in the annual salary for the Executive Director, Family Operations as set out in the report be approved with effect from 1st October 2014.
- d. That the appointment to the post of Executive Director for Place Commissioning will be considered by this committee today and that separate meetings be convened to deal with further appointments arising from the implementation of the changes reported to Cabinet.

The Director for Corporate Law and Assurance and the Secretary to the Committee were not present during consideration of this item of business.

5. Candidate Interviews

(Exempt under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972)

The Committee interviewed a candidate for the post of Executive Director for Place Commissioning. As the result of the interview the Committee agreed to appoint Sonia Davidson-Grant to the Executive Director for Place Commissioning post.

Chairman
26 November 2014