

**Minutes of a Meeting of the Appointments Sub-Committee of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held at County Hall, Chelmsford, at 1.00pm on 17 December 2013.**

Present:

**Councillors**

John Jowers	Cabinet Member for Libraries, Communities and Planning
Derrick Louis	Cabinet Member for Transformation and Corporate Services
Alan Bayley	UKIP Group

The following officer was present in support:

Gill Steward	Executive Director for Customer Operations
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**1. Election of Chairman for the Meeting**

**Resolved:**

That Councillor Derrick Louis be elected as Chairman for the meeting.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Minutes of the Meeting**

**Resolved:**

That authority be delegated to the Chairman to sign the minutes of the meeting, following which the outcome would be reported to a future meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers.

**4. Exclusion of the Press and Public**

**Resolved:**

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

## **5. Candidate Interviews**

(Exempt under paragraphs 1 and 2 - information relating to any individual or which is likely to reveal the identity of any individual)

The Sub-Committee interviewed two external candidates for the post of Director for Customer Services.

### **Resolved:**

That Sophia Looney be appointed to the post of Director for Customer Services.

The meeting closed at 16.00.

**Chairman**  
**Date:**