

Corporate Policy and Scrutiny – Matters Arising as at 28 July 2022

Note: once an item has been completed it will show in this report for one subsequent meeting and then will be removed.

| <u>Date</u> | <u>Agenda item</u> | <u>Action</u> | <u>Status</u> |
|--------------------|---|--|--|
| 23 June 2022 | 2021/22 Provisional Outturn Report and Reserves Update | A breakdown of the higher-than-expected savings made indicating whether they were additional to those planned or whether they had just been achieved earlier. | Update requested - this may be scheduled into next formal finance agenda item. |
| | | Further breakdown of staff vacancies indicating where they were within the organisation and any impact on operations. | Update requested - this may be scheduled into next formal finance agenda item. |
| | | The November 2021 Cabinet Report would be re-circulated to members and the section(s) relating to funding Climate Commission actions would be flagged. | Update requested - this may be scheduled into next formal finance agenda item. |
| | | Reserves for safeguarding PFI risk had been set up in line with the individual terms of the original funding schemes and officers would provide further information and clarification in a written report incorporating individual target end dates. | Update requested - this may be scheduled into next formal finance agenda item. |
| | | Information would be provided on whether ECC earned income from academies where they were occupying ECC owned estate. | Update requested - this may be scheduled into next formal finance agenda item. |
| | | Whether s106 developer contribution monies received and being held can be identified by district. Members would also support a process for a periodic statement to be made outlining what is outstanding. The Committee also would consider any follow-up to the developer contributions briefing held in March 2022 | Update requested - this may be scheduled into next formal finance agenda item. |

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| 30 September 2021 | Ways of Working Programme update | The cost of converting meeting rooms | Scheduled into formal agenda update item for 28 July 2022. |
| | | The advice provided to staff around home working (and in particular security) | Scheduled into formal agenda update item for 28 July 2022. |
| | | A breakdown of numbers of staff in each of the identified four workstyles. | Scheduled into formal agenda update item for 28 July 2022. |
| | | Copy of procedure notes on welfare issued to Heads of Department, and line managers and others | Scheduled into formal agenda update item for 28 July 2022. |
| | | Copy of notes/minutes of discussions with Trade Unions | Scheduled into formal agenda update item for 28 July 2022. |
| | | <p>Further information on the hybrid meeting rooms including confirming:</p> <ul style="list-style-type: none"> (i) The suitability of the microphones for the size of room; (i) That the quality of a meeting would be no worse than would be experienced in person, particularly for the hard of hearing; (ii) Availability of training for staff to use the new equipment; (iii) The acceptance criteria for the commissioning of a room and the minimum remote equipment required; <p>Arrangements for ensuring the security of the tools permitted in hybrid meetings and the use of end-to-end encryption.</p> | <p>Subsequent email correspondence between Councillor McQuiggan and Executive Director, People and Transformation circulated to members.</p> <p>COMPLETE.</p> |
| | | Joint work being done with other local authorities on the experience of hybrid working in the public sector. | Scheduled into formal agenda update item for 28 July 2022. |