

Equality Impact Assessment - head of service review

Reference: EQIA127250101

Submitted: 28 June 2019 20:44 PM

Executive summary

Title of policy or decision: Approval to tender for insurance policies

Describe the main aims, objectives and purpose of the policy (or decision): Approval is sought to proceed with a procurement for the tender of Property, General Fleet and Schools Offsite Travel insurance policies

What outcome(s) are you hoping to achieve?: Transform the council to achieve more with less

Which strategic priorities does this support? - Transform the council to achieve more with less: Limit cost and drive growth in revenue

Is this a new policy (or decision) or a change to an existing policy, practice or project?: a new policy (or decision)

Please provide a link to the document / website / resource to which this EqIA relates:

https://intranet.essex.gov.uk/Pages/Insurance_services.aspx

Please upload any documents which relate to this EqIA, for example decision documents:

https://intranet.essex.gov.uk/Pages/Insurance_services.aspx

Assessing the equality impact

Use this section to record how you have assessed any potential impact on the communities likely to be affected by the policy (or decision): We have fully considered the impact on the local community, the only part of the community that would be directly impacted would be school pupils in that if we don't have the schools offsite travel insurance then they would be adversely affected as they would not be able to attend school trips.

Does or will the policy or decision affect:

Service users: Yes

Employees: Yes

The wider community or groups of people, particularly where there are areas of known inequalities: No

Which geographical areas of Essex does or will the policy or decision affect?: All Essex

Will the policy or decision influence how organisations operate?: No

Will the policy or decision involve substantial changes in resources?: No

Is this policy or decision associated with any of the Council's other policies?: No

Description of impact

Description of Impact. If there is an impact on a specific protected group tick box, otherwise leave blank.:

No impact on any of the above groups

Action plan to address and monitor adverse impacts

Does your EqIA indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?: No

Details of person completing the form

I confirm that this has been completed based on the best information available and in following ECC guidance: I confirm that this has been completed based on the best information available and in following ECC guidance

Date EqIA completed: 28/06/2019

Name of person completing the EqIA: Karen Gooch

Email address of person completing the EqIA: Karen.Gooch@essex.gov.uk

Your function: Corporate and Customer Services

Your service area: Assurance

Your team: Risk & Insurance

Are you submitting this EqIA on behalf of another function, service area or team?: No

Email address of Head of Service: paula.clowes@essex.gov.uk